



REQUEST FOR QUOTATION

DATE: Oct.10, 2022

PURCHASE REQUEST NO.: PAD (HVCDP) FUND 2022-10-55

CANVASS NO. _____

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service (s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EPITHA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	15	serving	October 21, 2022 (Packed) AM Snacks (Club house sandwich, fries, canned pineapple juice)		
	15	serving	Lunch (Fish fillet dressing, pork menudo, chicken broccoli, cream of corn soup, plain rice, fruits in season, softdrinks)		
	10	serving	October 25, 2022 (Packed) AM Snacks (Pasta-lasagna, fresh fruit juice, bottled water)		
	10	serving	Lunch (Fish fillet dressing, pork menudo, chicken broccoli, cream of corn soup, plain rice, fruits in season, softdrinks)		
	10	serving	October 26, 2022 (Packed) AM Snacks (Chicken empanada, pineapple juice in can)		
	10	serving	Lunch (Roast beef, chicken fillet, buttered broccoli, plain rice, fresh fruits in season, pastry, softdrinks/iced tea)		
	10	serving	October 28, 2022 (Packed) AM Snacks (Club house sandwich, fries, canned pineapple juice)		
	10	serving	Lunch (Beef kare-kare, fried kangkong, relyenong bangus, soup, bukto salad, bottled softdrinks)		
	15	serving	October 31, 2022 (Packed) AM Snacks (Chicken empanada, pineapple juice in can)		
	15	serving	Lunch (Roast beef, chicken fillet, buttered broccoli, plain rice, fresh fruits in season, pastry, softdrinks/iced tea)		
	60	serving	November 10, 2022 (Buffet) Breakfast (Beef tapa with atchara, scrambled eggs, fried fish, bread with butter, plain rice, banana (lakatan), coffee)		
	60	serving	AM Snacks (Pasta-lasagna, fresh fruit juice, bottled water)		
	60	serving	Lunch (Fish fillet dressing, pork menudo, chicken broccoli, cream of corn soup, plain rice, fruits in season, softdrinks)		
	15	serving	November 18, 2022 (Packed) Lunch (Roast beef, chicken fillet, buttered broccoli, plain rice, fresh fruits in season, pastry, softdrinks/iced tea) *with free-flowing coffee on the awarding ceremony *Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service/s. All food and beverage items shall be purchased by the requesting party. The catering needs of the requesting party, if any shall be outsourced outside. The consumption of water and light in the use of the catering function shall be borne by the caterer; (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred		

PURPOSE:

To be served for the series of activities for 2022 Department of Agriculture Search for the Best Urban Agriculture (UA) Garden in National Capital Region (NCR).

1. Shortlisting of Nominees (October 21, 2022)
2. Field Validation (October 25-26, 2022)
3. Final Judging (October 28, 2022)
4. Meeting on the Pre-Awarding preparations (October 31, 2022)
5. Awarding Ceremony (November 10, 2022)
6. Post-Implementation Activities (November 18, 2022)

Pls. submit the following eligibility documents:

- ____ Mayor's/Business Permit
- ____ Income Tax Return
- ____ Notarized Omnibus Sworn Statement
- ____ PhilGEPS Registration Number/Red Membership
- ____ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____
CANVASSED BY: _____
DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative