



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
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PURCHASE ORDER

SUPPLIER: **PUNO FOOD SERVICES**
ADDRESS: 235 Sulukan San Gabriel, Santa Maria, Bulacan

P.O. No.: 2022-10-194
DATE: Oct. 13, 2022

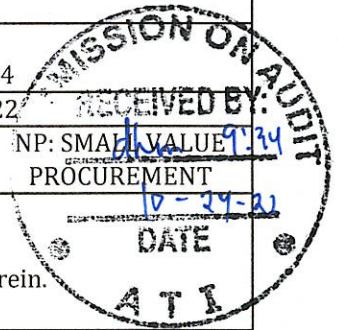
TIN:

MODE OF PROCUREMENT:

RECEIVED BY: [Signature]
NP: SMALL VALUE
PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.



Place of Delivery: ATI, Diliman, Quezon City
Date of Delivery:
Delivery Terms: 4 WORKING DAYS
Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	-serving	October 24, 2022 Dinner (packed) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, dessert and canned juice	15	₱ 290.00	₱ 4,350.00
	-serving	October 25, 2022 Breakfast (buffet) Plain rice, 2 viands choices of egg, hotdog fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits	44	180.00	7,920.00
	-serving	AM Snack (plated) Beef lasagna with toasted bread and softdrinks	44	100.00	4,400.00
	-serving	Lunch (buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	44	290.00	12,760.00
	-serving	PM Snack (plated) Chicken empanada and mango juice	44	90.00	3,960.00
	-serving	Dinner (buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	44	290.00	12,760.00
	-serving	October 26, 2022 Breakfast (buffet) Plain rice, 2 viands choices of egg, hotdog fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits	44	180.00	7,920.00
	-serving	AM Snack (plated) Ginataang bilo-bilo and buko juice	44	90.00	3,960.00
	-serving	Lunch (buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	44	290.00	12,760.00
	-serving	PM Snack (plated) Chicken mami and lemon juice	44	90.00	3,960.00
	-serving	Dinner (buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	44	290.00	12,760.00
	-serving	October 27, 2022 Breakfast (buffet) Plain rice, 2 viands choices of egg, hotdog fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits	44	180.00	7,920.00
	-serving	AM Snack (plated) Arrozcaldo with tokwa and bottled tea	44	90.00	3,960.00

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STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	servicing	Lunch (buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	44	290.00	12,760.00
	servicing	PM Snack (plated) Baked macaroni and canned juice	44	100.00	4,400.00
	servicing	Dinner (buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice *inclusion of flowing coffee, sugar, creamer and water *The service provider must have a very satisfactory feedback rating from the previous transactions in ATI (at least 3 transactions for the last 3 years), and not been a subject of any complaint from various offices / units / divisions of ATI-CO. The service provider must have business address or restaurant in Quezon City to maintain the freshness and good quality of the food to be served. Staggered Delivery of the food base on the order of the end-user; The service provider must deliver the meals on the proposed time of the required service *The consumption of water and light in the use of the catering function shall be borne by the caterer (a) 1 to 30 pax - P100/day (b) 30 to 50 pax P200/day © 50 pax or more P300/day. The caterer shall pay on the first day of the even & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred.	44	290.00	12,760.00
Purpose: To be served for the activity entitled: Marching Forward: Mapping out Strategies and Actions for Agriculture and Fisheries Extension (AFE) for 2023-2028 (National Consultation Workshop) on October 25-27, 2022 at RDEC					

TOTAL AMOUNT IN WORDS:
ONE HUNDRED TWENTY-NINE THOUSAND THREE HUNDRED TEN PESOS ONLY ₱ **129,310.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

JOT EVANGELISTA
Signature Over Printed Name of Supplier
10/20/22
Date

Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III
OIG-DIRECTOR IV

FUNDS AVAILABLE:

JOANE E. SINGSON
CHIEF ACCOUNTANT

OR/BUR No.:

1202
2022-10-18-22

Amount:

Php. 129,310