



**REQUEST FOR QUOTATION**

DATE: Oct. 27, 2022

PURCHASE REQUEST NO.: CDMD FUND 2022-10-25

CANVASS NO. 21

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

**EDITHA S. VINUYA**  
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	25	servings	<b>Food (November 14-18, 2022)</b> Breakfast 2 viands: choices of egg, fish, meat (chicken/pork/beef), fried rice, fresh fruits, fruit juice or coffee/chocolate drink; managed buffet		
	25	servings	AM Snack Light serving choices of cakes, local delicacies, pasta, sandwiches, water, and fruit juice/iced tea		
	25	servings	Lunch 3 viands: choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert (fruit in season), fruit juice or iced tea; managed buffet		
	25	servings	PM Snack Light serving choices of cakes, local delicacies, pasta, sandwiches, water, and fruit juice/iced tea		
	25	servings	Dinner 2 viands: choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert (fruit in season), fruit juice or iced tea		
	25	servings	<b>Food (November 21-25, 2022)</b> Breakfast 2 viands: choices of egg, fish, meat (chicken/pork/beef), fried rice, fresh fruits, fruit juice or coffee/chocolate drink; managed buffet		
	25	servings	AM Snack Light serving choices of cakes, local delicacies, pasta, sandwiches, water, and fruit juice/iced tea		
	25	servings	Lunch 3 viands: choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert (fruit in season), fruit juice or iced tea; managed buffet		
	25	servings	PM Snack Light serving choices of cakes, local delicacies, pasta, sandwiches, water, and fruit juice/iced tea		
	25	servings	Dinner 2 viands: choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert (fruit in season), fruit juice or iced tea <i>*Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service/s. Also, prospective supplier must be located in Quezon City. All food and beverage items shall be purchased by the requesting party. The catering needs of the requesting party, if any shall be outsourced outside. The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event &amp; shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payments/ utilities to be incurred</i>		

**PURPOSE:**

To be served during the conduct of two batches of Training on Module Development at the Rural Development Education Center (RDEC), ATI Compound, Elliptical Road, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_  
DELIVERY PERIOD: \_\_\_\_\_  
WARRANTY PERIOD: \_\_\_\_\_  
PRICE VALIDITY: \_\_\_\_\_  
CANVASSED BY: \_\_\_\_\_  
DATE: \_\_\_\_\_

Signature Over printed name of proprietor/Manager  
or Authorized Representative

