



**REQUEST FOR QUOTATION**

DATE: Nov. 2, 2022

**PURCHASE REQUEST NO.: ISD FUND 2022-10-55**

CANVASS NO. SC

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

*Editha S. Vinuya*  
**EDITHA S. VINUYA**  
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	200	pc	Raw honey (300ml)		
	200	pc	Organic/Natural Multipurpose Spray (250ml)		
	200	pc	Organic/Natural Massage Oil (50ml)		
	200	pc	Virgin Coconut Oil (250ml)		
	200	pc	Coffee scrub (50 grams)		
	200	pc	Lemongrass soap (130 grams)		
	200	pc	Eucalyptus sanitizer (30ml)		
	200	pc	Bedroom & linen fragrance spray (250ml)		
	200	pc	Tampipi (9x9 inches in length and width; 3.5 inches in height)		
	200	pc	Customized ribbon (with corporate logo or name)		
			Note: -Supplier must be an ATI-certified Learning Site for Agriculture, School for Pratical Agriculture, or Extension Service Provider -Products should be delivered directly to ATI Central Office on or before December 2, 2022		

**PURPOSE:**

For the corporate tokens being requested by ATI Units for resource persons and institutional partners.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_  
 DELIVERY PERIOD: \_\_\_\_\_  
 WARRANTY PERIOD: \_\_\_\_\_  
 PRICE VALIDITY: \_\_\_\_\_

\_\_\_\_\_  
 Signature Over printed name of proprietor/Manager  
 or Authorized Representative