



**REQUEST FOR QUOTATION**

DATE: Nov. 10, 2022

PURCHASE REQUEST NO.: PAD (OA) FUND 2022-11-67

CANVASS NO. 73

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

**EDITHA S. VINUYA**

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	250	pax	<b>Packed Food (November 29, 2022)</b> AM Snacks Sandwich and juice/water Organically prepared food packs Lunch Fish/chicken/beef and vegetables with rice and dessert Organically prepared food packs PM Snacks Banana cue and juice/water Organically prepared food packs <i>*Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service/s.</i>		

**PURPOSE:**

To be served during the culmination and seminar on OA of the 8th Organic Agriculture Month Celebration on November 29, 2022 at the ATI Building, Elliptical Rd. Diliman, Quezon City

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_

DELIVERY PERIOD: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_

PRICE VALIDITY: \_\_\_\_\_

CANVASED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature Over printed name of proprietor/Manager  
or Authorized Representative

