



**PURCHASE ORDER**

SUPPLIER: <b>PUNO FOOD SERVICES</b>	P.O. No.: 2022-10-208
ADDRESS: 235 Sulukan San Gabriel, Santa Maria, Bulacan	DATE: Oct. 25, 2022
TIN:	MODE OF PROCUREMENT: NP: SMALL VALUE PROCUREMENT

Gentlemen:  
 Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City	Delivery Terms: 1 WORKING DAY
Date of Delivery:	Payment Term: LDDAP

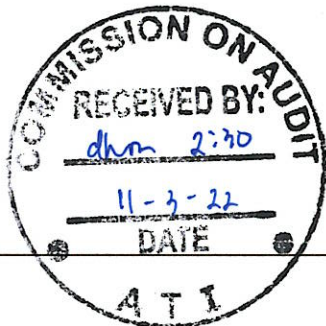
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	3 serving	<b>Foods</b> <b>AM Snacks</b> Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice	200	110.00	22,000.00
	3 serving	<b>Lunch</b> 3 viands; choices of vegetable, fish, meat - chicken/pork/beef, egg with soup, plain rice, fresh fruits, fruit juice or iced tea	200	320.00	64,000.00
	3 serving	<b>PM Snacks</b> Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice	200	110.00	22,000.00
<i>Provider must be located in Quezon City</i> <i>*Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service/s.</i> <i>All food and beverage items shall be purchased by the requesting party. The catering needs of the requesting party, if any shall be outsourced outside. The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event &amp; shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</i>					
<b>Purpose:</b> To be served during the ATI General Assembly on October 26, 2022 at RDEC					

<b>TOTAL AMOUNT IN WORDS:</b> ONE HUNDRED EIGHT THOUSAND PESOS ONLY	<b>₱ 108,000.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

JOY EVANGELISTA  
 Signature Over Printed Name of Supplier  
 10/27/22  
 Date



Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III  
 OIC-DIRECTOR IV

FUNDS AVAILABLE:	OR/BUR No.: 2022-10-1236 10-25-22
<u>JOAN E. SINGSON</u> CHIEF ACCOUNTANT	Amount: Ph p. 108,000