



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
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PURCHASE ORDER

SUPPLIER: **SONKKENS OFFICE EQUIPMENT TRADING**
ADDRESS: 140 Mataas na Lupa, Lipa City, Batangas

P.O. No.: 2022-10-186
DATE: Oct. 6, 2022

MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

TIN:
Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City
Delivery Terms: 15 WORKING DAYS
Date of Delivery: LLDAP
Payment Term:

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		SIZE			
		GSM PCS/REAM /PACK			
		SILK BOOK PAPER for IEC			
	ream	White -A4- 8.27 x 11.69"	200	783.00	156,600.00
		C2S for IEC			
	ream	Glossy -A3- 11.7 x 16.5"	50	3,075.00	153,750.00
	ream	Glossy -SRA- 13 x 19"	5	5,978.00	29,890.00
		MULTICOPY			
	ream	White -A4- 8.27 x 11.69"	300	405.00	121,500.00
	ream	White -Tabloid- 11 x 17"	350	810.00	283,500.00
	ream	White - Short- 8 1/2 x 11"	200	380.00	76,000.00
Pupose: To be used for the production of IEC of Coconut, Rice, Organice Agriculture, High Value Crops and other promotional materials					

TOTAL AMOUNT IN WORDS:
EIGHT HUNDRED TWENTY THOUSAND THREE HUNDRED FORTY PESOS ONLY ₱ **820,340.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

COMFORME:

Marebet Chavez
Signature Over Printed Name of Supplier

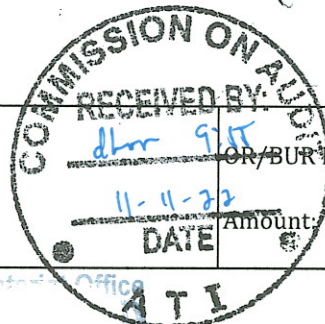
11/10/2022
Date

Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III
OIC-DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SINGSON
CHIEF ACCOUNTANT



OR/BUR No.: 2022-10-10 CF(10)
10-12-22

Php. 820,340

