



**PURCHASE ORDER**

SUPPLIER: **TOP PREMIERE ENTERPRISE**  
 ADDRESS: 1918 PIY MARGAL, SAMPALOC, MANILA  
 TIN: 439-401-859-000

P.O. No.: 2022-11-212  
 DATE: Nov. 2, 2022  
 MODE OF PROCUREMENT: NP-Small Value Procurement *JS*

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City  
 Delivery Terms: 7 WORKING DAYS  
 Date of Delivery:  
 Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	unit	<b>Airconditioning units</b> Supply of 2.0 HP Window Type Air-conditioning Unit (KAG-200HME4) located at Room 8 Mechanical Type R410A	1	₱ 30,760.80	₱ 30,760.80
	unit	Supply of 2.0 HP Wall Mounted Inverter Type Air-conditioning Unit (KSM-IW209-L1M) Mess Hall 2 -Remote Control -Regular Inverter Installation Charge 1st 10ft Installation Charge Supply and Installation of refrigerant pipe with rubber insulations Supply and Installation of control wirings Supply and Installation of PVC drain line Supply and Installation of adequate clamp and hanger Supply and Installation of ACCU bracket Test and observation Supply and Installation of refrigerant pipe with rubber insulations Supply and Installation of control wirings	1	74,754.40	74,754.40
	unit	Supply of 1.0 HP Wall Mounted Inverter Type Air-conditioning Unit (KSM-IW10-L1M) -Remote Control -Regular Inverter Installation Charge 1st 10ft Installation Charge Supply and Installation of refrigerant pipe with rubber insulations Supply and Installation of control wirings Supply and Installation of PVC drain line Supply and Installation of adequate clamp and hanger Supply and Installation of ACCU bracket Test and observation Supply and Installation of refrigerant pipe with rubber insulations Supply and Installation of control wirings Purpose: For replacement of defective aircon at RDEC Room 8, Dormitory Office, and Mess Hall Room 2.	1	53,418.40	53,418.40



**TOTAL AMOUNT IN WORDS:**  
**ONE HUNDRED FIFTY-EIGHT THOUSAND NINE HUNDRED THIRTY-TWO PESOS AND 80/100 ONLY** ₱ 158,932.80

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:  
*ROMEO REXES*  
 Signature Over Printed Name of Supplier  
 11-9-22  
 Date

Very truly yours,  
**REMELYN R. RECOTER, MNSA, CESO III**  
 OIC-DIRECTOR IV

FUNDS AVAILABLE:  
**JOAN E. SINGSON**  
 CHIEF ACCOUNTANT *JS*

OR/BUR No.: *842*  
 2022-11-108  
 11-09-22  
 Amount: ₱ 158,932.80