



**REQUEST FOR QUOTATION**

DATE: Nov. 2 2022

PURCHASE REQUEST NO.: PPD FUND 2022-10-25

CANVASS NO. 24

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

  
**EDITHA S. VINUYA**  
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	29	pax	<b>November 16, 2022</b> Breakfast (Buffet) Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits		
	29	pax	AM Snack (Buffet) Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	29	pax	Lunch (Buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	29	pax	PM Snack (Buffet) Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	29	pax	Dinner (Buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	29	pax	<b>November 17, 2022</b> Breakfast (Buffet) Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits		
	29	pax	AM Snack (Buffet) Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	29	pax	Lunch (Buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	29	pax	PM Snack (Buffet) Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	29	pax	Dinner (Buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	1	pax	<b>December 5, 2022</b> Dinner (Packed) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, dessert and canned		
	24	pax	<b>December 6, 2022</b> Breakfast (Buffet) Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits		
	24	pax	AM Snack (Buffet) Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	24	pax	Lunch (Buffet) Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	24	pax	PM Snack (Buffet) Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		

			<p>*inclusion of flowing coffee, sugar, creamer and water</p> <p>*Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service/s.</p> <p>The service provider must have business address or restaurant in Quezon City to maintain the freshness and good quality of the food to be served.</p> <p>Staggered Delivery of the food base on the order of the end-user; The service provider must deliver the meals on the proposed time of the required service</p> <p>*The consumption of water and light in the use of the catering function shall be borne by the caterer (a) 1 to 30 pax - P100/day (b) 30 to 50 pax P200/day © 50 pax or more P300/day. The caterer shall pay on the first day of the even &amp; shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred.</p>	
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**PURPOSE:**

For the food to be served for the Development of Guidelines on the Conduct of Evaluation Studies of Agriculture and Fisheries Extension (AFE) on November 16-17, 2022 and December 6, 2022 in RDEC.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_

DELIVERY PERIOD: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_

PRICE VALIDITY: \_\_\_\_\_

CANVASSED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Signature Over printed name of proprietor/Manager  
or Authorized Representative

BAC Secretariat Building  
NOV 03 2022  
B. J. [Signature]  
COMD  
1:45