



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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**REQUEST FOR QUOTATION**

DATE: Dec. 7, 2022

**PURCHASE REQUEST NO.: ADMIN FUND 2023-01-05**

CANVASS NO. 03

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

*for: Editha S. Vinuya*  
**EDITHA S. VINUYA**  
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	3	crtd	KYOCERA TASKALFA 2553CI TONER CARTRIDGE - TK-8349 Black-Max page yield: 20,000 pages		
	2	crtd	KYOCERA TASKALFA 2553CI TONER CARTRIDGE - TK-8349 Cyan-Max page yield: 12,000 pages		
	2	crtd	KYOCERA TASKALFA 2553CI TONER CARTRIDGE - TK-8349 Magenta- Max page yield: 12,000 pages		
	2	crtd	KYOCERA TASKALFA 2553CI TONER CARTRIDGE - TK-8349 Yellow- Max page yield: 12,000 pages		

**PURPOSE:**  
Toner for the Kyocera Printer (AFU-OD)

Pls. submit the following eligibility documents:  
 Mayor's/Business Permit  
 Income Tax Return  
 Notarized Omnibus Sworn Statement  
 PhilGEPS Registration Number/Red Membership  
 Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_

DELIVERY PERIOD: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_

PRICE VALIDITY: \_\_\_\_\_

CANVASS BY: \_\_\_\_\_

DATE: \_\_\_\_\_

*Robert*  
Signature Over printed name of proprietor/Manager  
or Authorized Representative  
**DEC 12 2022**  
*Charles* *9:13am*

### Delivery Schedule

Item & Specifications	Unit of Measure	Jan. 16-20	Jan. 23-27	Jan 30-Feb 4	Feb 6-10	Feb 13-17	Feb 20-24	Feb. 27-Mar. 3	Mar. 6-10	TOTAL
KYOCERA TASKALFA 2553CI TONER CATRIDGE - TK-8349 Black-Max page yield:20,000 pages	crtd				3					3
KYOCERA TASKALFA 2553CI TONER CATRIDGE- TK-8349 Cyan-Max page yield:12,000 pages	crtd				2					2
KYOCERA TASKALFA 2553CI TONER CATRIDGE- TK-8349 Magenta-Max page yield:12,000 pages	crtd				2					2
KYOCERA TASKALFA 2553CI TONER CATRIDGE- TK-8349 Yellow-Max page yield:12,000 pages	crtd				2					2

