



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**

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**AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE**  
**BIDS AND AWARDS COMMITTEE**

**A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING AN ALTERNATIVE METHOD OF PROCUREMENT – NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT AND AWARD TO PUNO FOOD SERVICES**

Section 53. 9 and Annex "H" D-8 of 2016 Revised IRR of RA 9184

**BAC Resolution No. AFU-19-01, s. 2022**

**WHEREAS**, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. **Admin Fund 2022-11-184A** to procure meals to be served during the conduct of ATIEA Consultation Meeting on December 5-8, 2022 at ATI RDEC, Training Hall with an Approved Budget for the Contract (ABC) of **One Hundred Seven Thousand Seven Hundred Fifty Pesos (Php 107,750.00)** in accordance to the End-users Project Procurement Management Plan (PPMP);

**WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions to promote economy and efficiency, may resort to any alternative method of procurement;

**WHEREAS**, one of the functions of BAC is to recommend to the Head of Procuring Entity (HOPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

**WHEREAS**, the above-cited Purchase Request for Meals is not covered by Shopping under Section 52 of the IRR of RA 9184;

**WHEREAS**, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex "H" of 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's);

**WHEREAS**, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

**WHEREAS**, Puno Food Services is the Lowest Calculated and Responsive Bidder. However, the submitted bid price is higher than the evaluated and calculated bid price;

Name of Bidder	Submitted Bid Price	Evaluated and Calculated Bid Price
Puno Food Services	Php 84,750.00	Php 98,250.00

**WHEREAS**, Sec. 34.4 Rule IX of the IRR of the 9184 provides that the BAC will recommend to the Head of Procuring Entity (HoPE) the award of contract to the bidder as the Lowest Calculated and Responsive Bidder at its submitted bid price or its calculated bid price, whichever is lower;

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**WHEREAS**, Government Procurement Policy Board –Non Policy Matter Opinion (GPPB-NPM-057-2009) further clarified that the contract should be awarded to the bidder with the Lowest Calculated Responsive Bid at the amount determined by the BAC to whichever is lower between the actual submitted bid price, and the evaluated, calculated bid price, Hence, in case of discrepancy between the two amounts, the lower shall prevail;

**WHEREAS**, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

**WHEREAS**, ATI-BAC shall validate the technical, legal, and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HOPE).

**NOW THEREFORE**, in the consideration of the foregoing, We, the Members of the Bids and Awards Committee, *herby RESOLVE AS IT HEREBY RESOLVED*:

1. *Recommend Alternative Method of Procurement through Negotiated Procurement Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of 2016 Revised IRR of RA 9184 for the above-cited goods/services/infrastructure projects/consulting services; and*
2. *Recommend the approval and award by the ATI OIC-Director IV of this Resolution and Purchase Order/Contract to the responsive supplier, PUNO FOOD SERVICES amounting to **Eighty Four Thousand Seven Hundred Fifty Pesos (Php 84,750.00).***


Done this 1st day of DEC. 2022 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, and Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

  
**JOVANEE S. DELA CUADRA**  
 Member

  
**GAY RITCHEL GQ. DIANALA**  
 Member

  
**YOVINA-CLAIRE A. PAUG**  
 Member

  
**LEONILA D. CAIZ**  
 Vice Chairperson

  
**EDITHA S. VINUYA**  
 Chairperson

**APPROVED BY:**

  
**REMELYN R. RECOTER, MNSA, CESO III**  
 OIC-Director IV

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 BAC-Sec.  
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