



**PURCHASE ORDER**



SUPPLIER: **COPY DATA SYSTEMS CORPORATION**  
 ADDRESS: 5TH FLOOR, KBC BLDG., 353 J.P. RIZAL ST., OLYMPIA,  
 MAKATI CITY  
 TIN: 202-474-419-00000

P.O. No.: 2022-12-270  
 DATE: Dec. 16, 2022  
 MODE OF PROCUREMENT: DIRECT CONTRACT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		ATI, Diliman, Quezon City		Delivery Terms: 30 WORKING DAYS	
Date of Delivery:				Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		<b>ES 8473 Printer</b>			
		Toner			
	pc	Cyan	10	9,340.00	93,400.00
	pc	Magenta	10	9,340.00	93,400.00
	pc	Yellow	10	9,340.00	93,400.00
	pc	Black	10	2,335.00	23,350.00
		<b>PRO 9431 Printer</b>			
		Toner			
	pc	Cyan	35	12,500.00	437,500.00
	pc	Magenta	35	12,500.00	437,500.00
	pc	Yellow	50	12,500.00	625,000.00
	pc	Black	35	10,500.00	367,500.00
		<b>Drum</b>			
	pc	Cyan	25	17,500.00	437,500.00
	pc	Magenta	25	17,500.00	437,500.00
	pc	Yellow	25	17,500.00	437,500.00
	pc	Black	25	8,500.00	212,500.00
	pc	<b>Fuser Unit</b>	15	15,500.00	232,500.00
	pc	<b>Waste Toner Box</b>	30	2,500.00	75,000.00
		<b>Purpose:</b>			
		To be used for the production of IEC on Coconut, Rice and other promotional materials			

**TOTAL AMOUNT IN WORDS:**  
**FOUR MILLION THREE THOUSAND FIVE HUNDRED FIFTY PESOS ONLY** P 4,003,550.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

[Signature]  
 Signature Over Printed Name of Supplier  
 \_\_\_\_\_  
 12/27/22  
 Date

Very truly yours,

[Signature]  
**ENGR. RYMELYN R. RECOTER, MNSA, CESO III**  
 OIC-DIRECTOR IV

FUNDS AVAILABLE:

[Signature]  
**ARLENE GEMINIANA S. NILO**  
 CHIEF ACCOUNTANT

OR/BUR No.: 2022-12-28 CNDP  
 2022-12-08 BGEF  
 2022-12-1489  
 2022-21-120  
 Amount: Php. 4,003,550