



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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### PURCHASE ORDER

**SUPPLIER: GOLD 7 INTERNATIONAL TRADING CORP.**  
 ADDRESS: 1000 A. Arnaiz Avenue Corner Makati Avenue,  
 MAKATI CITY

P.O. No.: 2022-12-249  
 DATE: December 1, 2022

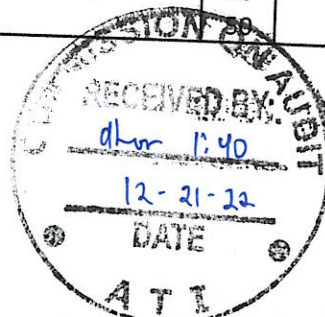
TIN:

MODE OF PROCUREMENT: SHOPPING 52.1B

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		ATI, Diliman, Quezon City		Delivery Terms: 30 WORKING DAYS	
Date of Delivery:				Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		Common Supplies			
	unit	Mouse (Wireless USB)	5	280.00	1,400.00
	pc	Mouse pad	5	30.00	150.00
	unit	3D Labelling Machine LT Handheld PVC Embossing Label	1	350.00	350.00
	unit	Binding and punching machine (Binding capacity: 50mm)	1	3,500.00	3,500.00
	pc	Paper trimmer/cutting machine (Table top)	1	1,000.00	1,000.00
	unit	Laminator machine (Up to A3 size)	1	5,200.00	5,200.00
	unit	Paper shredder	1	2,800.00	2,800.00
	unit	Wireless Presentation Clicker/Pointer Remote with Green Laser Pointer	3	2,300.00	6,900.00
	pcs	Extension Cord (6 feet cable length, 6 gang, tri-function switch)	5	715.00	3,575.00
	pc	Certificate Holder (2-fold, A4 size, Green with Gold, with ATI Logo)	100	65.00	6,500.00
	pc	Tape dispenser (Table top)	10	120.00	1,200.00
	pc	Tape (Masking, 24mm)	50	25.00	1,250.00
	pc	Tape (Masking, 48mm)	50	45.00	2,250.00
	pc	Tape (Packaging, 48mm)	50	37.00	1,850.00
	pc	Tape (Transparent, 24mm)	50	15.00	750.00
	pc	Tape (Transparent, 48mm)	50	37.00	1,850.00
	pc	Clipboard (Legal)	50	55.00	2,750.00
	bottle	Alcohol (Ethyl, 68%-72%, 500 mL)	20	80.00	1,600.00
	roll	Acetate	2	3,880.00	7,760.00
	ream	Laminating film pouches (A4, 250mic, 100 pcs per ream, 216mm x 303mm)	2	1,680.00	3,360.00
	pack	Laminating film (A3, 250mic, 100pcs per pack)	10	1,540.00	15,400.00
	pack	Laminating film (Legal, 20 pcs per pack)	10	395.00	3,950.00
	pack	Laminating pouches (250 mic, 100mm x 150 mm, 100 pcs)	5	395.00	1,975.00
	pack	Sticker paper (A4, Ink jet, 80 gsm)	50	60.00	3,000.00
	pad	Yellow pad (80 leaves, 40 gsm)	50	35.00	1,750.00
	pcs	Notebook (Stenographer)	200	23.00	4,600.00
	ream	Paper, long size, 8.5"x13" (80GSM, Assorted colors)	20	465.00	9,300.00
	pack	Wrapping paper (Kraft)		215.00	10,750.00



pack	Photo paper (A4, Glossy, 10 pcs per pack)	50	91.00	4,550.00
pack	Photo paper (A4, Matte, 10 pcs per pack)	50	91.00	4,550.00
pack	Sticker paper (A4, Glossy, 10 pcs per pack)	50	60.00	3,000.00
pack	Sticker paper (A4, Matte, 10 pcs per pack)	50	60.00	3,000.00
pack	Velum paper (A4)	50	40.00	2,000.00
ream	Bond paper (A4, 80 gsm)	200	275.00	55,000.00
ream	Bond paper (Legal, 80 gsm)	200	290.00	58,000.00
book	Record book (500 pages, 214mm x 278 mm, min)	20	235.00	4,700.00
pack	Battery (Dry cell, AA)	30	80.00	2,400.00
pack	Battery (Dry cell, AAA)	30	80.00	2,400.00
can	Disinfectant spray (Aerosol type, 320ml)	50	420.00	21,000.00
can	Air freshener (Aerosol type)	50	140.00	7,000.00
can	Furniture cleaner (Aerosol type)	50	380.00	19,000.00
bottle	Liquid hand sanitizer (500 mL)	50	170.00	8,500.00
bottle	Liquid hand soap (500 mL)	50	72.00	3,600.00
gal	Dishwashing Liquid	50	200.00	10,000.00
pc	Wastebasket (non-rigid plastic)	10	275.00	2,750.00
pack	Trashbag (Black 940mm x 1016mm)	50	570.00	28,500.00
pc	Rags (All cotton)	10	140.00	1,400.00
pc	Broom (Soft, tambo)	5	140.00	700.00
pc	Dust pan (non-rigid plastic)	5	80.00	400.00
pc	Flash Drive, 32 GB	30	350.00	10,500.00
pc	Data File Box	50	115.00	5,750.00
pc	Book ends, heavy duty	30	90.00	2,700.00
pc	Ruler (Plastic, 450mm)	40	36.50	1,460.00
pc	Stapler (Standard type)	30	100.00	3,000.00
pc	Cutter (Heavy Duty, 18mm)	10	110.00	1,100.00
pc	Cutter, Snap Blade, Small	10	11.00	110.00
pc	Scissors (Symmetrical)	20	90.00	1,800.00
pc	Puncher, heavy duty	10	200.00	2,000.00
pc	Clearbook (20 transparent pockets, A4)	50	68.00	3,400.00
pc	Clearbook (20 transparent pockets, Legal)	50	77.00	3,850.00
pc	Highlighter pen (Yellow)	50	32.00	1,600.00
pack	Plastic envelope (Long, with zipper, transparent)	20	62.00	1,240.00
pack	Plastic envelope (Long)	20	16.00	320.00
pc	Plastic envelope (Expanding, with holder)	200	145.00	29,000.00
pc	Data Folder w/ Mechanism, Vertical, Legal, Black (Arch File)	25	115.00	2,875.00
pc	HDMI to HDMI cable (5m)	5	240.00	1,200.00
box	Paper clip (Vinyl/Plastic coated, 33mm)	30	15.00	450.00
box	Paper clip (Vinyl/Plastic coated, 50mm)	30	30.00	900.00
pack	Page markers (8 assorted colors per pack)	30	37.00	1,110.00
box	Fastener (Plastic, 50 sets per box)	30	130.00	3,900.00

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pc	Post it note pad (1.5 x 2)	50	40.00	2,000.00
pc	Post it note pad (3 x 5)	50	32.00	1,600.00
pc	Post it note pad (4 x 4)	50	155.00	7,750.00
pc	Post it note pad (4 x 6)	50	208.00	10,400.00
box	Pencil (482 no. 2, Medium, Lead, with eraser, 12 pcs per box)	10	100.00	1,000.00
pack	Photo paper (A4, 10 pcs per pack)	50	60.00	3,000.00
pc	Correction tape (8m)	20	26.00	520.00
bundle	Ring binder (Plastic, 32mm)	10	43.00	430.00
pack	Staple wire (Standard)	50	36.00	1,800.00
box	Staple wire (23/17)	50	57.00	2,850.00
box	Staple wire (23/8)	50	34.00	1,700.00
box	Staple wire (135mm)	50	37.00	1,850.00
pc	Staple remover (plier type)	20	65.00	1,300.00
pc	Calculator (Compact)	18	299.00	5,382.00
pc	Marker, whiteboard, black	50	20.00	1,000.00
pc	Marker, whiteboard, blue	50	20.00	1,000.00
pc	Marker, whiteboard, red	50	20.00	1,000.00
pc	Marker, permanent, black, bullet type	50	34.00	1,700.00
pc	Marker, permanent, blue, bullet type	50	34.00	1,700.00
pc	Marker, permanent, red, bullet type	50	34.00	1,700.00
pc	Sign pen, black	50	25.00	1,250.00
pc	Sign pen, blue	50	25.00	1,250.00
pc	Sign pen, red	50	25.00	1,250.00
pc	Hi Tech Point Rollerball Pen BXV5 Blue 0.5mm	50	65.00	3,250.00
box	Gel pen, 0.3 black, 12 pcs/box	10	300.00	3,000.00
box	Gel pen, 0.3 red, 12 pcs/box	10	300.00	3,000.00
box	Gel pen, 0.3 blue 12 pcs/box	10	300.00	3,000.00
box	Crayons (regular size)	50	30.00	1,500.00
bottle	EPSON L5190 - 003 Black Ink	20	200.00	4,000.00
bottle	EPSON L5190 - 003 Cyan Ink	20	200.00	4,000.00
bottle	EPSON L5190 - 003 Magenta Ink	20	200.00	4,000.00
bottle	EPSON L5190 - 003 Yellow Ink	20	200.00	4,000.00
box	Clip, backfold, 19mm	50	19.00	950.00
box	Clip, backfold, 25mm	50	26.00	1,300.00
box	Clip, backfold, 32mm	50	35.00	1,750.00
box	Clip, backfold, 50mm	50	85.00	4,250.00
box	Envelope, documentary, A4	2	955.00	1,910.00
box	Envelope, Documentary, for legal size document	2	1,190.00	2,380.00
pack	Folder (L-type, A4)	10	300.00	3,000.00
pack	Folder (L-type, Legal)	10	350.00	3,500.00
pack	Folder (with tab, legal)	10	480.00	4,800.00
pack	Plastic Folder (Bottom Seal, L-Type, A4 SIZE (50pcs/pack)	5	300.00	1,500.00

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pack	Plastic Folder (Bottom Seal, L-Type, LEGAL SIZE (50pcs/pack))	5	350.00	1,750.00
pc	Lever Arch File with Ring Binder (Long)	20	120.00	2,400.00
pc	Audio Jack Cable	5	90.00	450.00
pack	Adhesive Hooks, 12 pc	10	245.00	2,450.00
box	Pushpin, 100 pcs	20	30.00	600.00
bottle	Stamp pad ink, red, 28mL	5	20.00	100.00
bottle	Stamp pad ink, green, 28mL	5	20.00	100.00
bottle	Stamp pad ink, blue, 28mL	5	20.00	100.00
bottle	Stamp pad ink, black, 28mL	5	20.00	100.00
bottle	Stamp pad ink, purple or violet, 28mL	5	20.00	100.00
pc	Dating and Stamping Machine	3	450.00	1,350.00
pc	Stamp pad	5	35.00	175.00
pc	Universal Socket Adapter, WUA-002	10	105.00	1,050.00
box	Face Mask (3 layer, non-woven, disposable, 50 pc per box)	100	115.00	11,500.00
pack	KF94 Face Mask, 10 pc	100	55.00	5,500.00
pc	ID Holder with Lace	50	25.00	1,250.00
PURPOSE: The common supplies will be for office-use and for the coming activities of the Binhi ng Pag-asa Program (BPP)				


**TOTAL AMOUNT IN WORDS:**

**FIVE HUNDRED SIXTY-FOUR THOUSAND NINE HUNDRED THIRTY-TWO PESOS ONLY**

**₱ 564,932.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

  
Aipal Ben Florancia  
 Signature Over Printed Name of Supplier  
 Dec. 20, 2022  
 Date

Very truly yours,

  
**REMELYN R. RECOTER, MNSA, CESO III**  
 OIC/DIRECTOR IV

FUNDS AVAILABLE:

  
**JOAN E. SINGSON**  
 CHIEF ACCOUNTANT

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OR/BUR No.:

2022-12-12 CONTINUING  
 2022-12-16 21  
 12-12-22

Amount:

Php. 564,932

DO BAC Secretariat Office  
 DEC 18 2022  
 Charles 4:00 pm