



PURCHASE ORDER

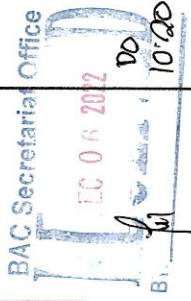
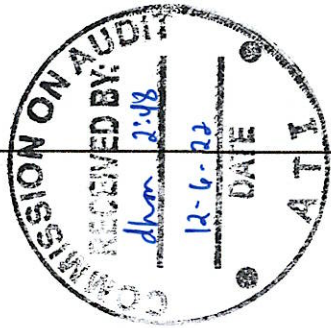
SUPPLIER: LIGHT ENERGY ENTERPRISE
ADDRESS: UNIT 15, BALANA TOWN HOUSE, NO. 2 KATIPUNAN
ST., CONCEPCION UNO, MARIKINA CITY
TIN: 280-618-172-000

P.O. No.: 2022-12-254
DATE: DEC. 2, 2022
MODE OF PROCUREMENT: NP- SMALL VALUE
PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pc	Customized Tote Bags Canvas material; 12 inches width x 14 inches height; 4 inches base; Either with zipper or velcro; printed with colored logos and texts	135		
	pc	Notebooks with pens Notepad, A5 size (148.5 x 210mm) made from plain, white, 60gsm. Each pad contains 100 sheets, bound along the short (105mm) side, with a coversheet. The bound area at the top of the pad should be covered by either a strip of cloth or paper; Free bamboo or any eco-friendly pen	135		
	pc	ID Card Holder with Lanyard ID Card Holder: Plastic, transparent, 55 x 85mm, portrait orientation; free lanyard	135		
	pc	Expanding Transparent Zip Envelope A4 Size; Transparent	135		
	ream	A4 Vellum Paper, 100 Sheets, 230 GSM, White	2		
	pc	Certificate Holders A4 Size; Transparent front and blue back; with flap to prevent certificates from falling off; with two hangers for portrait or landscape orientation	120		
	pc	Call/Serving Bell Material: Stainless Steel	8		
	pc	Plain White Board Size: Approx. 8.5cm Size: 30 x 40cm	8		
	pc	Erasers Compatible with white board	8		
	pc	Letter Standee Letters: B, I, N, H, and I; 3ft size per letter; Strong Cardboard Paper Mache	5		
	pc	Color: Blue and Green Gradient			
	pc	Customized 2023 Notebook Planner Size: A5; Material: Paper, PU Leather Hard Cover (soft to touch); Inner pages: 70-80 leaves/140-160 pages; Paper: White or Ivory; Premium thick paper; 120 GSM; Color: Black; Print ATI and Binhi ng Pag-asa Program Logo	135		
	pc	Customized Bamboo Charging Station Type: Phone/tablet stand; Stand Size: Approx. 21.5 x 14.8 x 14.5cm (while installed); Package Size: Approx. 23 x 16.2 x 16cm; Material: Bamboo	135		
	pc	Corporate Gift Box Material: Cardboard box with magnetic lock or ribbon for secure closure; Size: 36 x 27 x 18cm (or any nearest size); Color: Black; Print: ATI and Binhi ng Pag-asa Program Logo	135		
		NOTE: Customized 2023 Notebook Planner and Bamboo Charging Station should fit in the box To be distributed during the Binhi ng Pag-asa (BPP) National Summit and Year-end Assessment from December 18 to 21, 2022			
TOTAL AMOUNT IN WORDS:					P 285,000.00



TWO HUNDRED EIGHTY-FIVE THOUSAND PESOS ONLY
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME: *Henry James Lamb*
Signature Over Printed Name of Supplier
12-06-2022
Date

Very truly yours,
Remelma R. Recoter
REMEI MA R. RECOTER, MNSA, CESO III
OIC DIRECTOR IV

FUNDS AVAILABLE:

OR/BUR No.:	2022-12-1550
Amount:	12-02-22 php. 285,000