



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
 Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
 URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

PURCHASE ORDER

SUPPLIER: LIGHT ENERGY ENTERPRISE ADDRESS: UNIT 15, BALANA TOWN HOUSE, NO. 2 KATIPUNAN ST., CONCEPCION UNO, MARIKINA CITY TIN: 280-618-172-000	P.O. No.: 2022-12-247
	DATE: DEC. 1, 2022
	MODE OF PROCUREMENT: NP: SMALL VALUE PROCUREMENT B

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City	Delivery Terms: 15 WORKING DAYS
Date of Delivery:	Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pc	Customized corporate sign pen with hard box <ul style="list-style-type: none"> Material: Metal rollerball pen with black hard box Ink: Black 1.0mm Print: ATI logo 	200	P 1,350.00	P 270,000.00
	pc	Planner or Journal Notebook <ul style="list-style-type: none"> Blank, dotted or lined sheets Size: A5 Print: ATI logo 	200		
	pc	Corporate Gift Box <ul style="list-style-type: none"> Material: Cardboard box with magnetic lock Size: 10 x 8 x 3 inches (or any nearest size) Color: Black Print: ATI andRCEF logo 	200		
		PURPOSE: To be distributed as corporate materials during the Building A Foundation for Knowledge Creation for Banner Programs: Sharing of Best Practices and CY 2024 Planning Consultation on December 5-9, 2022			

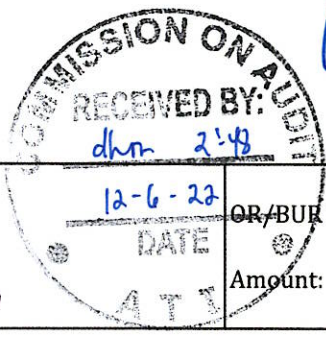
TOTAL AMOUNT IN WORDS:
 TWO HUNDRED SEVENTY THOUSAND PESOS ONLY **P 270,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME: *[Signature]*
 Signature Over Printed Name of Supplier

12-06-2022
 Date

Very truly yours,
REMELYN R. RECOTER, MNSA, CESO III
 OIC-DIRECTOR IV



FUNDS AVAILABLE:

JOAN E. SINGSON
 CHIEF ACCOUNTANT *[Signature]*

OR/BUR No.: RCEF 2022-12-61
 12-02-22

Amount: Php. 270,000