



**PURCHASE ORDER**

**SUPPLIER: PUNO FOOD SERVICES** P.O. No.: 2022-12-248  
**ADDRESS: 235 Sulukan San Gabriel, Santa Maria, Bulacan** DATE: DEC 1, 2022  
**TIN:** NP: SMALL VALUE  
 MODE OF PROCUREMENT: PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

| Place of Delivery: |          | Delivery Terms: 4 WORKING DAYS  |     |           |            |
|--------------------|----------|---|-----|-----------|------------|
| Date of Delivery:  |          | Payment Term: LDDAP   |     |           |            |
| STOCK NO.          | UNIT     | DESCRIPTION   | QTY | UNIT COST | TOTAL COST |
|                    |          | <b>December 5, 2022</b>   |     |           |            |
|                    | servings | AM Snacks - Assorted kakanin and canned mango juice   | 25  | 135.00    | 3,375.00   |
|                    | servings | Lunch (buffet) - Fish tausi, chicken inasal, boiled kangkong, okra, sitaw with bagoong, soup, buko pandan, and bottled softdrinks                 | 25  | 330.00    | 8,250.00   |
|                    | servings | PM Snacks - Palabok, puto and iced tea  | 25  | 135.00    | 3,375.00   |
|                    | servings | Dinner (buffet) - Sinigang na bangus, fried liempo, stir dry beans, fruits, soup, and bottled softdrinks  | 25  | 330.00    | 8,250.00   |
|                    |          | <b>December 6, 2022</b>   |     |           |            |
|                    | servings | Breakfast (buffet) - Beef tapa with atchara, scrambled eggs, fried fish, bread with butter, plain rice, lakatan                                   | 25  | 200.00    | 5,000.00   |
|                    | servings | AM Snacks - Arrozcaldo, toge, boiled egg, and canned pineapple juice  | 25  | 135.00    | 3,375.00   |
|                    | servings | Lunch (buffet) - Beef Caldereta, chicken sisig, mongolian vegetables, soup, buko salad, and softdrinks  | 25  | 330.00    | 8,250.00   |
|                    | servings | PM Snacks - Burger sandwich, fries and canned juice   | 25  | 135.00    | 3,375.00   |
|                    | servings | Dinner (buffet) - Grilled tuna, langka, chicken pork adobo, fruits soup, and bottled softdrinks   | 25  | 330.00    | 8,250.00   |
|                    |          | <b>December 7, 2022</b>   |     |           |            |
|                    | servings | Breakfast (buffet) - Crab omelette, beef shanghai, scrambled eggs, lakatan, fresh fruits  | 25  | 200.00    | 5,000.00   |
|                    | servings | AM Snacks - Pasta-lasagna, fresh fruit juice, and bottled water   | 25  | 135.00    | 3,375.00   |
|                    | servings | Lunch (Buffet) - Fish fillet dressing, pork menudo, chicken broccoli, cream of corn soup, plain rice, fruits in season and softdrinks             | 25  | 330.00    | 8,250.00   |
|                    | servings | PM Snacks - Pansit (bihon) guisado, puto and canned pineapple juice   | 125 | 135.00    | 3,375.00   |
|                    | servings | Dinner (buffet) - Pork binagoongan/bicol express, grilled bangus, boiled kangkong, okra, sitaw with bagoong, fruits, soup, and bottled softdrinks | 25  | 330.00    | 8,250.00   |
|                    |          | <b>December 8, 2022</b>   |     |           |            |
|                    | servings | Breakfast (buffet) - chicken adobo with patatas, boiled egg, adobong *with free flowing coffee  | 25  | 200.00    | 5,000.00   |



**TOTAL AMOUNT IN WORDS:** EIGHTY-FOUR THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY **₱ 84,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

Signature Over Printed Name of Supplier  
 12/5/22  
 Date

Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III  
 OIC, DIRECTOR IV

FUNDS AVAILABLE:

OR/BUR No.: 2022-12-08  
 Amount: ₱ 84,750

JOAN E. SINGSON  
 CHIEF ACCOUNTANT