



**REQUEST FOR QUOTATION**

DATE: Jan. 11, 2023

**PURCHASE REQUEST NO.: ISD FUND 2023-01-01**

CANVASS NO. 01

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposefully for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

*Edytha S. Vinuya*  
**EDYTHA S. VINUYA**  
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	1	lot	<p><b>ATI Anniversary Celebration</b>  <b>Description: Booth Rental</b>            a. 17 sets 2.00m depth x 2.00m width x 2.5m height standard booth system package            b. 1 set Entrance Arch (system built) 3.0m W x 3.0m H            c. 1 unit Registration Counter 2.5m D x 3.0m W x 2.5m H            d. 1 set event banner (2.5m H x 3.0m W) Tarpaulin with system built stand            e. Flower arrangements            f. Ribbons for the opening program and launch  <b>Amenities per booth: for standard booth</b>            - octanorm aluminum framed with white panel board            - 1 pc information table (.50m D x 1.0m W x .75m H)            - 2 pcs chairs            - 4 pcs shelves            - 1 pc convenience outlet (3 gang 220 volts)            - 1 pc fluorescent light (40watts)            - company name sticker cut outs on white fascia board            - carpet flooring  <b>Logistics: Delivery/Assembly/Disassembly/Pick up</b>            1. INGRESS: 1:00pm - (January 22, 2023)            2. OPEN DAYS: 8:00am to 5:00pm - (January 23 - 25, 2023)            3. EGRESS: 10:00pm - (January 25, 2023)  <b>Preparatory Activities:</b>            1. Sites scoping            2. Meeting with end user            3. Floor planning</p>		

**PURPOSE:**

Exhibit display for the ATI Anniversary

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_

DELIVERY PERIOD: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_

PRICE VALIDITY: \_\_\_\_\_

CANVASS BY: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
 Signature Over printed name of proprietor/Manager  
 or Authorized Representative