



REQUEST FOR QUOTATION

DATE: Jan. 18, 2023

PURCHASE REQUEST NO.: PAD (RCEF) FUND 2023-01-03

CANVASS NO. 02

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	35	serving	Food (3 days) February 8-10, 2023: Full board; Buffet Style Breakfast - egg, 2 viands (meat and fish), rice, fruits AM Snack - Bread/cake, juice Lunch - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert, and softdrinks PM Snack - Pasta, juice Dinner - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert, and softdrinks Note: No pork; Overflowing tea and coffee The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred		

PURPOSE:
Food for the RCEF-RESP CY 2022 Annual Review and FY 2024 Planning Workshop.

Pls. submit the following eligibility documents:
 Mayor's/Business Permit
 Income Tax Return
 Notarized Omnibus Sworn Statement
 PhilGEPS Registration Number/Red Membership
 Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____

CANVASSER BY: _____
DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

BAC Secretariat Office
JAN 19 2023
B. FL CDMD
8:55