



PURCHASE ORDER

SUPPLIER: AZAFRAN CATERING SERVICES
ADDRESS: #4 London St. Capitol Homes, Matandang Balara,
Quezon City

P.O. No.: 2023-01-11
DATE: Jan 19, 2023

TIN: _____
MODE OF PROCUREMENT: NP: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

STOCK NO.	UNIT	DESCRIPTION	QTY	Delivery Terms: 3 DAYS		TOTAL COST
				UNIT COST	LDDAP	
	serving	January 22, 2023 (Buffet) Dinner - Plain rice, 3 viands choices of vegetables, fish (no cream dory), seafood, chicken/beef with soup, dessert and bottled calamansi juice	88	₱ 275.00	₱	24,200.00
	serving	January 23, 2023 (Buffet) Breakfast - Plain rice, 2 viands choices of egg, fried bangus or daing, tortang talong, bread with any kind of spread, and fresh fruits AM Snack - Pansit (no pork) with bread and orange juice Lunch - Plain rice, 3 viands choices of vegetables, fish (no cream dory), seafood, chicken/ beef with soup, fruits and fresh cucumber juice PM Snack - Mami with siopao asado (no pork) and lemon juice Dinner - Plain rice, 3 viands choices of vegetables, fish (no cream dory), seafood, chicken/beef with soup, dessert and lemon juice	100	245.00		24,500.00
	serving	January 24, 2023 (Buffet) Breakfast - Plain rice, 2 viands choices of scrambled egg, beef tapa with atchara, smoked fish, bread with butter and fresh fruits AM Snack - Tongue with egg and togu and blue lemonade juice Lunch - Plain rice, 3 viands choices of vegetables, fish (no cream dory), seafood, chicken/ beef with soup, fruits and fresh buko juice PM Snack - Lasagna with garlic bread and orange juice Dinner - Plain rice, 3 viands choices of vegetables, fish (no cream dory), seafood, chicken/beef with soup, dessert and bottled calamansi juice	100	100.00		10,000.00
	serving		100	275.00		27,500.00
	serving		100	100.00		10,000.00
	serving		100	275.00		27,500.00



TOTAL AMOUNT IN WORDS:

TWO HUNDRED TWENTY-THREE THOUSAND TWO HUNDRED PESOS ONLY

₱ 223,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME:

ARMANDO P. DONAHILA
Signature Over Printed Name of Supplier

1/19/2023
Date

Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III
OIC-DIRECTOR IV

FUNDS AVAILABLE:

OR/BUR No.: 02-10/101-2023-01-89

JOAN E. SINGSON
CHIEF ACCOUNTANT

₱ 223,200
1-20-2023