



PURCHASE ORDER

SUPPLIER: AZTEO CORPORATION
ADDRESS: 135 West Avenue, Brgy. Buzagad, Quezon City

P.O. No.: 2022-12-281
DATE: Dec. 28, 2022

TIN: _____ MODE OF PROCUREMENT: NP-LEASE OF REAL PROPERTY AND VENUE

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: _____ Delivery Terms: 5 WORKING DAYS
Date of Delivery: _____ Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pax	Packaged Activity Food and Accommodation (January 9-13, 2023) Food (Buffet) January 9, 2023 AM Snacks - Pansit guisado and soft drinks Lunch - 3 viands, rice, dessert and soft drinks PM Snacks - Sandwich with fries and juice Dinner - 3 viands, rice, dessert and soft drinks with free flowing coffee January 10-12, 2023 Breakfast - 3 viands, rice, dessert, and soft drinks with free flowing coffee AM Snacks - Pansit guisado and soft drinks Lunch - 3 viands, rice, dessert and soft drinks PM Snacks - Sandwich with fries and juice Dinner - 3 viands, rice, dessert and soft drinks with free flowing coffee January 13, 2023 Breakfast - 3 viands, rice, dessert, and soft drinks with free flowing coffee AM Snacks - Pansit guisado and soft drinks Lunch - 3 viands, rice, dessert and soft drinks PM Snacks - Sandwich with fries and juice Dinner - 3 viands, rice, dessert and soft drinks with free flowing coffee Purpose: To be used during the Assessment and Sharing of Best Practices in the Implementation of Agro-Enterprise Clustering Approach (AECA) on January 9-13, 2023	60	2,000.00	600,000.00

COMMISSION ON AUDIT
RECEIVED BY: dhon 10-25
1-12-23
DATE
ATI

TOTAL AMOUNT IN WORDS:
SIX HUNDRED THOUSAND PESOS ONLY ₱ 600,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:
Janna Guozon
Signature Over Printed Name of Supplier
Jan 6, 2023
Date

Very truly yours,
REMELYN R. RECOTER, MNSA, CESO III
OIC, DIRECTOR IV

BAC Secretariat Office
FUNDS AVAILABLE:
Charles Zito
JOAN E. SINGSON
CHIEF ACCOUNTANT

OR/BUR No.: _____
Amount: _____