



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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**PURCHASE ORDER**

SUPPLIER: **BENGUET GOVERNMENT EMPLOYEES  
 MULTI-PURPOSE COOPERATIVE**  
 ADDRESS: Capitol Compound Poblacion, La Trinidad, Benguet

P.O. No.: 2023-02-32  
 DATE: Feb. 13, 2023  
 MODE OF PROCUREMENT: **NP-SMALL VALUE  
 PROCUREMENT**

TIN:  
 Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: **ATI, Diliman, Quezon City** Delivery Terms: **3 WORKING DAYS**  
 Date of Delivery: \_\_\_\_\_ Payment Term: **LDDAP**

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pax	Meals February 15-17, 2023 Full-board meals (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner) Shall include at least: Chicken or beef with more lean meat and less fat Vegetable Dish Plain Rice Dessert Any fish except cream dory Drinks (water/buko juice) Each snack shall include the following: Traditional Filipino delicacy or noodles/ bottled water unlimited water and brewed coffee Venue: Agricultural Training Institute Cordillera Administrative Region (ATI-CAR) Purpose: For the Information Services Division Review and Planning Workshop 2023	33		₱ 118,800.00



**TOTAL AMOUNT IN WORDS:**  
**ONE HUNDRED EIGHTEEN THOUSAND EIGHT HUNDRED PESOS ONLY** ₱ 118,800.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:  
  
 Signature Over Printed Name of Supplier  
2-15-23  
 Date

Very truly yours,  
  
**REMEL N. RECOTER, M.S., C.S.O. III**  
 OFF-DIRECTOR IV

FUNDS AVAILABLE:  
 JOANE E. SINGSON  
 CHIEF ACCOUNTANT  
 OR/BUR No.: 2023-02-131  
02-14-23  
 Amount: ₱ 118,800