



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
 Tel. Nos. (63-2) 8929-8641 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
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 URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

**PURCHASE ORDER**

SUPPLIER: E-COPY CORPORATION  
 ADDRESS: 65 Sen Gil Puyat Palanan, Makati City

P.O. No.: 2023-01-10  
 DATE: 18-Jan-23

TIN: \_\_\_\_\_ MODE OF PROCUREMENT: DIRECT CONTRACTING **B**

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		ATI, Diliman, Quezon City		Delivery Terms: 15 WORKING DAYS	
Date of Delivery:				Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pc	<b>SHARP Model BP-30C25Y</b>			
	pc	BP-FT30BA Serial # 341215-16 (Toner Black)	3	5,397.00	16,191.00
	pc	BP-FT30CA Serial # 378385-86 (Toner Cyan)	3	9,687.00	29,061.00
	pc	BP-FT30MA Serial # 338535-36 (Toner Magenta)	3	9,687.00	29,061.00
	pc	BP-FT30YA Serial # 338555-56 (Toner Yellow)	3	9,687.00	29,061.00
Purpose:					
Consumables for SHARP BP-30C25Y, Model/SN: 2F003034 for use of Budget Unit					

**TOTAL AMOUNT IN WORDS:**  
**ONE HUNDRED THREE THOUSAND THREE HUNDRED SEVENTY FOUR PESOS ONLY** ₱ 103,374.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

Mylene C. Gelle  
 Signature Over Printed Name of Supplier  
 2/13/23  
 Date

Very truly yours,

REMELYA R. RECOTER, MNSA, CESO III  
 OIC-DIRECTOR IV

FUNDS AVAILABLE:

JOANE SINGSON  
 CHIEF ACCOUNTANT

OR/BUR No.: 02-101101-2023-01-90

Amount: ₱103,374.00 **LAW**

BAC Secretariat Office

JAN 23 2023  
 9:30  
 B. FH

