



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
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 Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
 URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

PURCHASE ORDER

SUPPLIER: E-COPY CORPORATION
 ADDRESS: 65 Sen Gil Puyat Palanan, Makati City

P.O. No.: 2023-01-07
 DATE: 17-Jan-23

TIN: _____ MODE OF PROCUREMENT: DIRECT CONTRACTING

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City Delivery Terms: 15 WORKING DAYS
 Date of Delivery: _____ Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pc	Toner Cartridge Sharp MX-3114 (Cyan)	2	7,188.00	14,376.00
	pc	Toner Cartridge Sharp MX-3114 (Yellow)	2	7,188.00	14,376.00
	pc	Toner Cartridge Sharp MX-3114 (Magenta)	2	7,188.00	14,376.00
	pc	Toner Cartridge Sharp MX-3114 (Black)	2	5,415.00	10,830.00
					53,958.00
		Purpose:			
		For official use of Human Resource Management - Admin & Finance Unit Office of the Director			

TOTAL AMOUNT IN WORDS:
FIFTY-THREE THOUSAND NINE HUNDRED FIFTY-EIGHT PESOS ONLY ₱ 53,958.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

Mylene C. Celis
 Signature Over Printed Name of Supplier
 2/13/23
 Date

Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III
 DIC, DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SINGSON
 CHIEF ACCOUNTANT

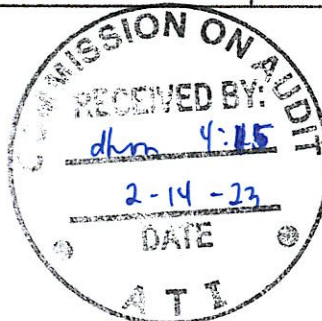
OR/BUR No.: _____

Amount: _____

BAC Secretariat Office

JAN 26 2023

ACCS.
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