



**PURCHASE ORDER**

SUPPLIER: **LIFEWORKS COACHING & CONSULTING**  
 ADDRESS: #86 Old Site Bakakeng, SLU-SVP, Baguio City

P.O. No.: 2023-02-31  
 DATE: 08/13/2023

TIN:

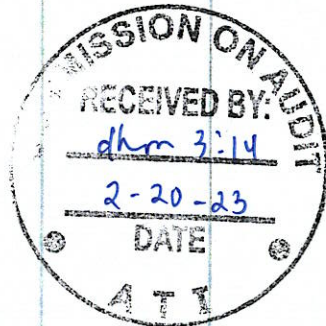
MODE OF PROCUREMENT: NP-SMALL VALUE PROCURMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City  
 Date of Delivery: Delivery Terms: 1 WORKING DAY  
 Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	package	<b>FACILITATOR FOR TEAMBUILDING SESSION</b> Target date: February 17, 2023 Number of participants: 29 Venue: Agricultural Training Institute - Cordillera Administrative Region  -Should have at least six (6) years of experience as facilitator, speaker MetaCoach, and organizational development training professional -Activities should be towards enhancement of personal and team awareness, alongside relationship and communication skills; with emphasis on personal leadership and team accountability -uses Structured Learning Experiences, Group and Team Coaching, Improvisation Sessions, mini-lectures -Can apply Neuro-Linguistic Programming and Neuro-Semantics as tools for team and value formation  Purpose: For personal and professional development of the ISD staff during the 2023 Planning and Workshop	1		P 67,200.00



**TOTAL AMOUNT IN WORDS:**  
 SIXTY-SEVEN THOUSAND TWO HUNDRED PESOS ONLY P 67,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:  
**JONATHAN M. YOGAWIN**  
 Owner/Chief Facilitator  
 LifeWorks Coaching & Consulting  
 Signature Over Printed Name of Supplier  
  
 February 14, 2023  
 Date

Very truly yours,  
**REMELYN RECORDER, INSA, CESO III**  
 OIC-DIRECTOR IV

FUNDS AVAILABLE:  
  
**JOAN E. SINGSON**  
 CHIEF ACCOUNTANT

OR/BUR No.: 2023 02-192  
 Amount: P 67,200