



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792
 Email: ati_director@ati.da.gov.ph & ati_director@yahoo.com
 URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

PURCHASE ORDER

SUPPLIER: **PUNO FOOD SERVICES**
 ADDRESS: 235 Sulukan San Gabriel, Santa Maria,
 Bulacan

P.O. No.: 2023-01-21
 DATE: 31-Jan-23
 MODE OF PROCUREMENT: NP- Small Value Procurement

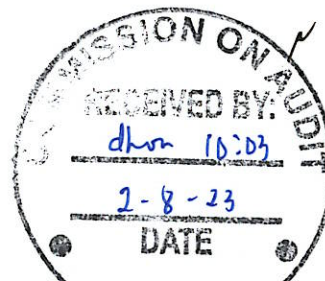
TIN:

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City
 Date of Delivery: Delivery Terms: 6 WORKING DAY
 Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		February 6, 2023			
	servicing	Lunch - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea	43	₱ 325.00	₱ 13,975.00
	servicing	PM Snacks - Mac and cheese with garlic bread and fresh fruit	43	125.00	5,375.00
	servicing	Dinner - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea	43	300.00	12,900.00
		February 7, 2023			
	servicing	Breakfast- 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, coffee or hot chocolate	43	200.00	8,600.00
	servicing	AM Snacks - Egg sandwich with fries and fresh fruit juice	43	125.00	5,375.00
	servicing	Lunch - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea	43	325.00	13,975.00
	servicing	PM Snacks - Carbonara with garlic bread and fresh fruit juice	43	125.00	5,375.00
	servicing	Dinner - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea	43	300.00	12,900.00
		February 8, 2023			
	servicing	Breakfast- 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, coffee or hot chocolate	43	200.00	8,600.00
	servicing	AM Snacks - Clubhouse sandwich with fries and fresh fruit	43	125.00	5,375.00
	servicing	Lunch - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea	43	325.00	13,975.00
	servicing	PM Snacks - Pasta with garlic bread and fresh fruit juice	43	125.00	5,375.00
	servicing	Dinner - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea	43	300.00	12,900.00
		February 9, 2023			
	servicing	Breakfast- 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, coffee or hot chocolate	43	200.00	8,600.00
	servicing	AM Snacks - Tuna sandwich with fries and fresh fruit juice	43	125.00	5,375.00
	servicing	Lunch - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea	43	325.00	13,975.00
	servicing	PM Snacks - Pancit canton with garlic bread and fresh fruit	43	125.00	5,375.00
	servicing	Dinner - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea	43	300.00	12,900.00
		February 10, 2023			
	servicing	Breakfast- 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, coffee or hot chocolate	43	200.00	8,600.00





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STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	servicing	<p>February 20, 2023</p> <p>Lunch - 3 viands choices of vegetables, fish, meat - chicken/beef with soup, rice, dessert, fruit juice or iced tea</p> <p>*Inclusion of following items: -Buffet table set-up; Free flowing purified water, coffee, tea, creamer and sugar during the whole duration of the activity; Use of catering equipment</p> <p>The consumption of water and light in use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - 100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred</p> <p>Purpose: To be served during the conduct of User's Training for the Unified Extension Planning, Monitoring and Evaluation Information System (UNEXSYS) Batch 1 on February 6-10, 2023 and arrival of participants during Batch 2 on February 20, 2023 at the RDEC Function Hall, ATI Compound, Diliman, Quezon City</p>	43	325.00	13,975.00

TOTAL AMOUNT IN WORDS:
ONE HUNDRED NINETY-THREE THOUSAND FIVE HUNDRED PESOS ONLY ₱ 193,500.00 ✓

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

JOY EVANGELISTA
 Signature Over Printed Name of Supplier
2/2/23
 Date

Very truly yours,

REMELYN R. RECOTER, MNSA.
 OIC-Director IV

FUNDS AVAILABLE:

JOAN E. SINGSON
 HEAD, ACCOUNTING UNIT

OR/BUR No.: 2023-01-124
01-31-23
 Amount: Php - 193,500