



**PURCHASE ORDER**

SUPPLIER: **TEOFELY NATURE FARMS, INC.**  
ADDRESS: 2 Cortez St. Brgy. Lumil, Silang, Cavite

P.O. No.: 2023-02-25  
DATE: Feb. 7, 2023  
MODE OF PROCUREMENT: NP-LEASE OF REAL PROPERTY AND VENUE

TIN:

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

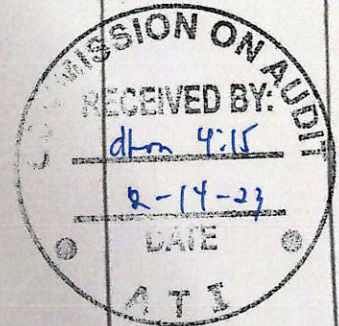
Place of Delivery:

Delivery Terms: **4 WORKING DAYS**

Date of Delivery:

Payment Term: **LDDAP**

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	pax	Food, Room, Accommodation and Use of Training Hall and Equipment February 14-17, 2023 Breakfast, AM Snacks, Lunch, PM Snacks and Dinner Inclusions: Buffet set-up for breakfast, lunch and dinner (2 viands, vegetable, soup and dessert) with free-flowing coffee, water and juice with complementary candies and peanuts *2 to 3 persons per room * February 14-17, 2023 use of training hall and equipment	58	₱ 1,500.00	₱ 348,000.00
	February 14, 2023	Breakfast (buffet) -Rice, 2 viands and fruits	58		
	AM Snacks (buffet) - 1 viand with fresh juice	58			
	Lunch (buffet) - Rice, 3 viands, dessert and fresh juice/ softdrinks	58			
	PM Snacks (buffet) - 1 viand with fresh juice	58			
	Dinner (buffet) - Rice, 3 viands, fresh fruit and fresh juice/ softdrinks	58			
	February 15, 2023	Breakfast (buffet) -Rice, 2 viands and fruits	58		
	AM Snacks (buffet) - 1 viand with fresh juice	58			
	Lunch (buffet) - Rice, 3 viands, dessert and fresh juice/ softdrinks	58			
	PM Snacks (buffet) - 1 viand with fresh juice	58			
	Dinner (buffet) - Rice, 3 viands, fresh fruit and fresh juice/ softdrinks	58			
	February 16, 2023	Breakfast (buffet) -Rice, 2 viands and fruits	58		
	AM Snacks (buffet) - 1 viand with fresh juice	58			
	Lunch (buffet) - Rice, 3 viands, dessert and fresh juice/ softdrinks	58			
	PM Snacks (buffet) - 1 viand with fresh juice	58			
	Dinner (buffet) - Rice, 3 viands, fresh fruit and fresh juice/ softdrinks	58			
	February 17, 2023	Breakfast (buffet) -Rice, 2 viands and fruits	58		
	AM Snacks (buffet) - 1 viand with fresh juice	58			
	Lunch (buffet) - Rice, 3 viands, dessert and fresh juice/ softdrinks	58			
	PM Snacks (packed) - 1 viand with fresh juice	58			
	Dinner (packed) - Rice, 3 viands, fresh fruit and fresh juice/ softdrinks	58			
		<b>Purpose:</b> To be served during the activity entitled Shifting Gears: Development of the Agricultural Training Institute's (ATI) Corporate Plan for FY 2023-2028 on February 14-17, 2023 in a Government Facility or Certified ATI Learning Site in Cavite.			



TOTAL AMOUNT IN WORDS:

**THREE HUNDRED FORTY-EIGHT THOUSAND PESOS ONLY**

₱ 348,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

MA. LUCIA E. RUIZ  
Signature Over Printed Name of Supplier

02/13/2023  
Date

Very truly yours,

REMELYN A. RECORDER, MNSA, CESO III  
OIC-DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SINGSON  
CHIEF ACCOUNTANT

OR/BUR No.: 2023-02-148  
02-08-23

Amount: ₱ 348,000