



**REQUEST FOR QUOTATION**

DATE: MAR. 22, 2023

**PURCHASE REQUEST NO.: ADMIN FUND 2023-02-44B**

CANVASS NO. 46

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

  
**EDITHA S. VINUYA**  
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	14	gal	Liquid Hand Sanitizer , 1 Gallon, Cucumber, Lemon Scent, Gel (FDA Approved)		
	399	bot	Alcohol, Ethyl, Hypoallergenic with moiturizer, 70% solution, 500ml (FDA Approved)		
	154	gal	Alcohol, Ethyl, Hypoallergenic with moiturizer, 68%-72%, 1 Gallon (FDA Approved)		
	115	gal	Alcohol, Ethyl, Hypoallergenic with moiturizer, 70%-72%, 3.785 liters (FDA Approved)		
	6	bot	Povidone Iodine, 10% solution, 120ml		
	231	pack	Toilet Tissue Paper, 3-ply, 100% recycled 12 rolls/pack		
	771	pack	Tissue, interfolded paper towel 3 ply 260 pulls 8 pcs per pack		

**PURPOSE:**  
 Consolidated alcohol and tissue paper supplies for 1st Semester FY 2023

Pls. submit the following eligibility documents:  
 Mayor's/Business Permit  
 Income Tax Return  
 Notarized Omnibus Sworn Statement  
 PhilGEPS Registration Number/Red Membership  
 Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_  
 DELIVERY PERIOD: \_\_\_\_\_  
 WARRANTY PERIOD: \_\_\_\_\_  
 PRICE VALIDITY: \_\_\_\_\_

\_\_\_\_\_  
 Signature Over printed name of proprietor/Manager  
 or Authorized Representative

CANVASS BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_