



Republic of the Philippines  
Department of Agriculture

## AGRICULTURAL TRAINING INSTITUTE

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### AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

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#### A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING ALTERNATIVE METHOD OF PROCUREMENT – NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT AND AWARD TO MEYER'S FOOD AND SERVICES, INC.

Section 53. 9 and Annex "H" D-8 of 2016 Revised IRR of RA 9184

**BAC Resolution No. PPD-03-04, s. 2023** ✓

**WHEREAS**, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. PPD Fund 2023-02-12 to procure meals to be served during the training entitled, Improving the Quality of Governance: A Training on Basic Agriculture and Fisheries Extension Policy Development on March 27-31, 2023 at ATI RDEC with Approved Budget for the Contract (ABC) of PHP 163,200.00 in accordance to the End-users Project Procurement Management Plan (PPMP);

**WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions in order to promote economy and efficiency, may resort to any alternative method of procurement;

**WHEREAS**, one of the functions of BAC is to recommend to the Head of Procuring Entity (HOPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

**WHEREAS**, the above cited Purchase Request of meals, is not covered by Shopping under Section 52 of the IRR of RA 9184;

**WHEREAS**, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex "H" of the 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's);

**WHEREAS**, invitations be posted thru PhilGEPs and procurement entity's website and other conspicuous places and send three requests for quotations/proposals to suppliers, contractor, and consultants of known qualifications;

**WHEREAS**, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

**WHEREAS**, three (3) suppliers submitted their bid price quotation;

Bidder	Bid Price Quotation
Meyer's Food and Services, Inc.	Php 126,650.00
Azafran Catering Services	Php 135,320.00
Puno Food Services	Php 137,445.00

**WHEREAS**, ATI-BAC shall validate the technical, legal, and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HoPE).

**WHEREAS**, during the evaluation of ATI-BAC the following are the supplier's bid price quotation as calculated:

Bidder	Bid Price Quotation (as calculated)
Meyer's Food and Services, Inc.	Php 122,400.00

ISO 9001:2015 Certified  
C.R. No.: TUV100 05 3040

*Handwritten signature/initials*



Azafran Catering Services	Php 135,320.00
Puno Food Services	Php 137,445.00

**WHEREAS,** Meyer's Food and Services, Inc. is still the Lowest Calculated and Responsive Bidder;

**WHEREAS,** Sec. 34.4 Rule IX of the IRR of the 9184 provides that the BAC will recommend to the Head of Procuring Entity (HoPE) the award of contract to the bidder as the Lowest Calculated and Responsive Bidder at its submitted bid price or its calculated bid price, whichever is lower;

**WHEREAS,** Government Procurement Policy Board –Non-Policy Matter Opinion (GPPB-NPM-057-2009) further clarified that the contract should be awarded to the bidder with the Lowest Calculated Responsive Bid at the amount determined by the BAC to whichever is lower between the actual submitted bid price, and the evaluated, calculated bid price, Hence, in case of discrepancy between the two amounts, the lower shall prevail;

**WHEREAS,** ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure.

**NOW THEREFORE,** in the consideration of the foregoing. We, the Members of the Bids and Awards Committee, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

- 1. Recommend Alternative Method of Procurement through Negotiated Procurement- Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised IRR of RA 9184 for the above-cited goods/services/infrastructure projects/consulting services; and**
- 2. Recommend the approval and award by the ATI OIC-Director IV of this Resolution and Purchase Order/Contract to MEYER'S FOOD AND SERVICES, INC. with the amount of PHP 122,400.00**

Done this 15<sup>th</sup> day of MAR. 2023 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

*Sybil*  
**JOVANE S. DELA CUADRA**  
 Member

*Yovina*  
**YOVINA-CLAIRE A. PAUIG**  
 Member

*Gliciah*  
**GAY RITCHEL GQ. DIANALA**  
 Member

*Leona*  
**LEONILA D. CAIZ**  
 Vice Chairperson

*Editha*  
**EDITHA S. VINUYA**  
 Chairperson

**APPROVED BY:**

*Remelyn*  
**REMELYN R. RECTOR, MNSA, CESO III**  
 OIC, Director IV

