

Republic of the Philippines Department of Agriculture AGRICULTURAL TRAINING INSTITUTE ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792 Email: atl_director@atl.da.gov.ph & atl_director@yahoo.com URL: http://www.atl.da.gov.ph; www.e-extension.gov.ph

REQUEST FOR QUOTATION

DATE: Mar. 2, 2023

PURCHASE REQUEST NO.: ISD FUND 2023-02-21

CANVASS NO. 19

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Please quote your lowest price, taxes included, and subject to the ter	ms and conditions that you may encounter
purposely for article (s) and/or service(s) enumerated below, stating	g the shortest time of delivery and submit your
	in the return envelope attached here with.

Very truly yours:

EDUTHA S. VINUYA

March 20-22 (Full Board) - buffet March 23 packed (Bfast and AM Snacks) - packed Shall include at least: Chicken or beef with more lean meat and less fat Vegetable dish Plain Rice Dessert Any fish except cream dory Drinks (water/buko juice/iced tea) Each snack shall include the following: Traditional Filipino delicacy or noodles Bottled water/juice/iced tea Unlimited water and brewed coffee Venue: Agricultural Training Institute Rural Development Education Center (ATI-RDEC) Training Hall The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate paymentof utilities to be incured JRPOSE: The Training on Basic Communication Skills for ATI New Entrants. S. submit the following eligibility documents: Mayor's/Business Permit Income Tax Return Notarized Omnibus Sworn Statement PhilGEPS Registration Number/Red Membership Certificate of Sole Distributorship the: Pls. provide also the following: contact information such as email address and mobile (landline numbers Tay) the: Pls. provide also the following: contact information such as email address and mobile (landline numbers Tay)	NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
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I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL:	
DELIVERY PERIOD:	
WARRANTY PERIOD:	
PRICE VALIDITY:	Signature Over printed name of proprietor/Manager
CANVASSED BY:	or Authorized Representative
DATE:	