



REQUEST FOR QUOTATION

DATE: 03/27/2023

PURCHASE REQUEST NO.: **ISD FUND 2023-03-31**

CANVASS NO. 27

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	80	pc	Corporate Jacket Specifications: 1. Waterproof Nylon 2. Embroidered ATI monochromatic logo 3. Available sizes for Adult - Small, Medium, Large, and 2XL 4. Color: Black/Dark Green 5. Windbreaker style with hood Note: Supplier must provide actual sample material prior to production Supplier should deliver the items completely on or before May 12, 2023		

PURPOSE:
 To be distributed as training supplies and advocacy materials for the participants of the Training on Basic Communication Skills for ATI Staff.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative

CANVASS BY: _____

DATE: _____

