



REQUEST FOR QUOTATION

DATE: Mar. 24, 2023

PURCHASE REQUEST NO.: PAD FUND 2023-02-07

CANVASS NO. 18

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

EDITHA S. VINUYA

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	40	serving	Breakfast - 3 viands choices of vegetables, fish, meat - chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water - buffet		
	40	serving	AM Snack - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	75	serving	Lunch - 3 viands choices of vegetables, fish, meat - chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water - buffet		
	35	serving	PM Snack - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		

The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred

PURPOSE:

To be served during the Send Off Ceremony of the Young Filipino Farm Leaders Training Program in Japan (YFFLTPJ) Batch 2023 on April 11, 2023 at ATI-Central Office, Elliptical Road, Diliman, Quezon City

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

CANVASSED BY: _____

DATE: _____