



Republic of the Philippines  
 Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**  
 ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
 Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
 Email: ati\_director@ati.da.gov.ph & ati\_director@yahoo.com  
 URL: http://www.ati.da.gov.ph, www.e-extension.gov.ph

**PURCHASE ORDER**

SUPPLIER: **ST. ISIDORE "THE FARMER" RESORT, INCORPORATION**  
 ADDRESS: Brgy. San Isidro, Sta. Ana, Pampanga

P.O. No.: 2023-03-44  
 DATE: 03-Mar-23  
 MODE OF PROCUREMENT: NP- Lease of Real Property  
 Venue: B

TIN: 009-613-765-000

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: **ATI, Diliman, Quezon City**

Date of Delivery:

Delivery Terms: **3 WORKING DAYS**  
 Payment Term: **LDDAP**

| STOCK NO. | UNIT    | DESCRIPTION   | QTY | UNIT COST          | TOTAL COST |
|-----------|---------|---|-----|--------------------|------------|
|           | pax     | <b>Food, Room, Accommodation and Use of Training Hall and Equipment</b><br><b>March 7-9, 2023</b><br>Breakfast, AM Snacks, Lunch, Pm Snacks and Dinner<br>Inclusions: Buffet set-up for breakfast, lunch and dinner (2 viands, vegetable, soup and dessert) with free flowing coffee, water and juice with complementary candies and peanuts<br>Room<br>- 1 single occupancy<br>- 2 triple sharing<br>- 1 quadruple sharing<br><b>March 7, 2023</b> | 11  | 900.00<br>x 2 days | 19,800.00  |
|           | serving | Breakfast (buffet) - Rice, 2 viands and fruits  | 11  | 150.00             | 1,650.00   |
|           | serving | AM Snacks (buffet) - 1 viand with fresh juice   | 11  | 100.00             | 1,100.00   |
|           | serving | Lunch (buffet) - Rice, 3 viands, dessert and fresh juice/ softdrinks  | 11  | 350.00             | 3,850.00   |
|           | serving | PM Snacks (buffet) - 1 viand with fresh juice   | 11  | 100.00             | 1,100.00   |
|           | serving | Dinner (buffet) - Rice, 3 viands, fresh fruit and fresh juice/softdrinks<br><b>March 8, 2023</b>  | 11  | 350.00             | 3,850.00   |
|           | serving | Breakfast (buffet) - Rice, 2 viands and fruits  | 11  | 150.00             | 1,650.00   |
|           | serving | AM Snacks (buffet) - 1 viand with fresh juice   | 11  | 100.00             | 1,100.00   |
|           | serving | Lunch (buffet) - Rice, 3 viands, dessert and fresh juice/ softdrinks  | 11  | 350.00             | 3,850.00   |
|           | serving | PM Snacks (buffet) - 1 viand with fresh juice   | 11  | 100.00             | 1,100.00   |
|           | serving | Dinner (buffet) - Rice, 3 viands, fresh fruit and fresh juice/softdrinks<br><b>March 9, 2023</b>  | 11  | 350.00             | 3,850.00   |
|           | serving | Breakfast (buffet) - Rice, 2 viands and fruits  | 11  | 150.00             | 1,650.00   |
|           | serving | AM Snacks (buffet) - 1 viand with fresh juice   | 11  | 100.00             | 1,100.00   |
|           | serving | Lunch (buffet) - Rice, 3 viands, dessert and fresh juice/ softdrinks  | 11  | 350.00             | 3,850.00   |
|           | serving | PM Snacks (buffet) - 1 viand with fresh juice   | 11  | 100.00             | 1,100.00   |
|           | serving | Dinner (buffet) - Rice, 3 viands, fresh fruit and fresh juice/softdrinks  | 11  | 350.00             | 3,850.00   |

**Purpose:** To be served during the activity entitled: Writeshop on the Development of ATI Corporate Plan on March 7-9, 2023 to draft the ATI Corporate Plan for FY 2023-2028 in an ATI Certified Learning Site for Agriculture (LSA) or Accredited Extension Service Provider (ESP) in Region 3

**TOTAL AMOUNT IN WORDS:**

**FIFTY-FOUR THOUSAND FOUR HUNDRED FIFTY PESOS ONLY**

₱ 54,450.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

*Marissa S. Cudiamat*  
 Signature Over Printed Name of Supplier  
 03/06/23  
 Date

Very truly yours,

*REMELYN B. RECOTER, MNSA, CESO III*  
 OIC-Director IV

FUNDS AVAILABLE:

*JOAN E. SINGSON*  
 HEAD, ACCOUNTING UNIT

