



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
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PURCHASE ORDER

SUPPLIER: **SUNTAWOOD HOME AND OFFICE INC.**
 ADDRESS: B1 L7 Unit C&D, Zabarte Road, Camarin, Caloocan
 City

P.O. No.: 2023-02-28
 DATE: Feb. 7, 2023
 MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:

Date of Delivery:

Delivery Terms: **15 WORKING DAYS**
 Payment Term: **LDDAP**

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	unit	Glass Top Executive Table -with glass top side credenza -with mobile pedestal -Dimension: L160 x W70 x H76cm -Material: Glass worktop/Laminated MDF -Finish: Black	4	₱ 25,000.00	₱ 100,000.00
	unit	Visitor's Chair -Curved, winged-chair design -round, padded, sloped-seat, with arm rest -Black leather upholstered -angled, matte black metal legs and apron *Sample pictures attached	8	10,000.00	80,000.00
		Purpose: For replacement of worm-out tables and chair of ATI Head of Offices			

TOTAL AMOUNT IN WORDS:

ONE HUNDRED EIGHTY THOUSAND PESOS ONLY

₱ 180,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

CEWKA T. PERITON
 Signature Over Printed Name of Supplier
3-8-23
 Date

Very truly yours,

REMELYN R. RECOTER, MNSA, CESO III
 OIC, DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SINGSON
 CHIEF ACCOUNTANT

OR/BUR No.: 2023-02-14

02-13-23

Amount:

₱ 180,000.00

