



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
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**REQUEST FOR QUOTATION**

DATE: Mar. 20, 2023

**PURCHASE REQUEST NO.: PPD FUND 2023-03-19**

CANVASS NO. 16

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

  
**EDITHA S. VINUYA**  
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			<b>April 17-21, 2023</b>		
			<b>April 17, 2023</b>		
	17	serving	Dinner (packed) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, dessert and canned juice		
			<b>April 18, 2023</b>		
	34	serving	Breakfast (packed) - Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits		
	34	serving	AM Snacks (packed) - Beef lasagna with toasted bread and softdrinks		
	34	serving	Lunch (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	34	serving	PM Snack (buffet) - Chicken empanada and mango juice		
	34	serving	Dinner (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
			<b>April 19, 2023</b>		
	34	serving	Breakfast (buffet) - Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits		
	34	serving	AM Snacks (buffet) - Champorado and mango juice		
	34	serving	Lunch (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	34	serving	PM Snack (buffet) - Chicken mami and lemon juice		
	34	serving	Dinner (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
			<b>April 20, 2023</b>		
	34	serving	Breakfast (buffet) - Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits		
	34	serving	AM Snacks (buffet) - Arrozcaldo with tokwa and bottled tea		
	34	serving	Lunch (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	34	serving	PM Snack (buffet) - Baked macaroni and canned juice		
	34	serving	Dinner (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and juice		

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			<b>April 21, 2023</b>		
	34	serving	Breakfast (buffet) - Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits		
	34	serving	AM Snacks (buffet) - Pancit with bread and cucumber juice		
	34	serving	Lunch (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice		
	34	serving	PM Snack (buffet) - Burger and pineapple juice		
	17	serving	Dinner (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and juice *Inclusion of flowing coffee, sugar, creamer and water * The service provider must have business address and restaurant in Quezon City to maintain the freshness and good quality of the food to be served Staggered delivery of the food base on the order of the end-user; The service provider must deliver the meals on the proposed time of the required service The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred		

**PURPOSE:**

For the food to be served for the training entitled: Developing Winning Project Proposal: A Training Course on Project Proposal Development for Agricultural Extension Workers on April 18-21, 2023 at the ATI RDEC.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_

DELIVERY PERIOD: \_\_\_\_\_

WARRANTY PERIOD: \_\_\_\_\_

PRICE VALIDITY: \_\_\_\_\_

\_\_\_\_\_  
Signature Over printed name of proprietor/Manager  
or Authorized Representative

CANVASSED BY: \_\_\_\_\_

DATE: \_\_\_\_\_