



**REQUEST FOR QUOTATION**

DATE: 04/13/2023

PURCHASE REQUEST NO.: PAD (HVCDP) FUND 2023-03-22

CANVASS NO. 20

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the return envelope attached here with.

Very truly yours:

  
**EDITHA S. VINUYA**  
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			May 29-31, 2023		
	1		Provision of physical arrangement and other logistics for the ATI-ATIHan 2023: Pistang Ani ng Bayan (Harvest Festival and Field Day) Main Event Stage, ATIng Gulayan ng DA Component Sites, and ATI-ATIHan Marketplace and Urban AgriTech Expo Area Service Inclusions: A. Main Stage (RDEC Hall) 1. Stage setup and design 2. Provision of table with arrangement 3. Venue decoration, signages and other related collaterals 4. Photo Booth 5. Provision of leis and flower bouquets 6. Provision of technical lights and sound systems		
	1		B. Gardens A and B (Edible Landscaping Area and Side Garden) 1. Fiesta-themed banderitas 2. ATI Bldg. themed façade physical arrangement 3. Venue decoration, signages and other related collaterals		
	1		C. Garden C (ATIng Gulayan ng DA Backyard Garden) 1. Fiesta-themed banderitas 2. ATI-ATIHan themed physical arrangement with flags, panaflex, etc. 3. Venue decoration, signages and other related collaterals		
	1		D. ATI-ATIHan Marketplace and Urban AgriTech Expo Area 1. ATI-ATIHan themed physical arrangement with flags, panaflex, etc. 2. Booth labelling/signages 3. Other related collaterals		

**PURPOSE:**

For the conduct of the ATI-ATIHan 2023: Pistang Ani ng Bayan (Harvest Festival and Field Day) on May 31, 2023, at the ATI Compound, Quezon City

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: \_\_\_\_\_  
 DELIVERY PERIOD: \_\_\_\_\_  
 WARRANTY PERIOD: \_\_\_\_\_  
 PRICE VALIDITY: \_\_\_\_\_

\_\_\_\_\_  
 Signature Over printed name of proprietor/Manager  
 or Authorized Representative

CANVASS BY: \_\_\_\_\_  
 DATE: \_\_\_\_\_



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**

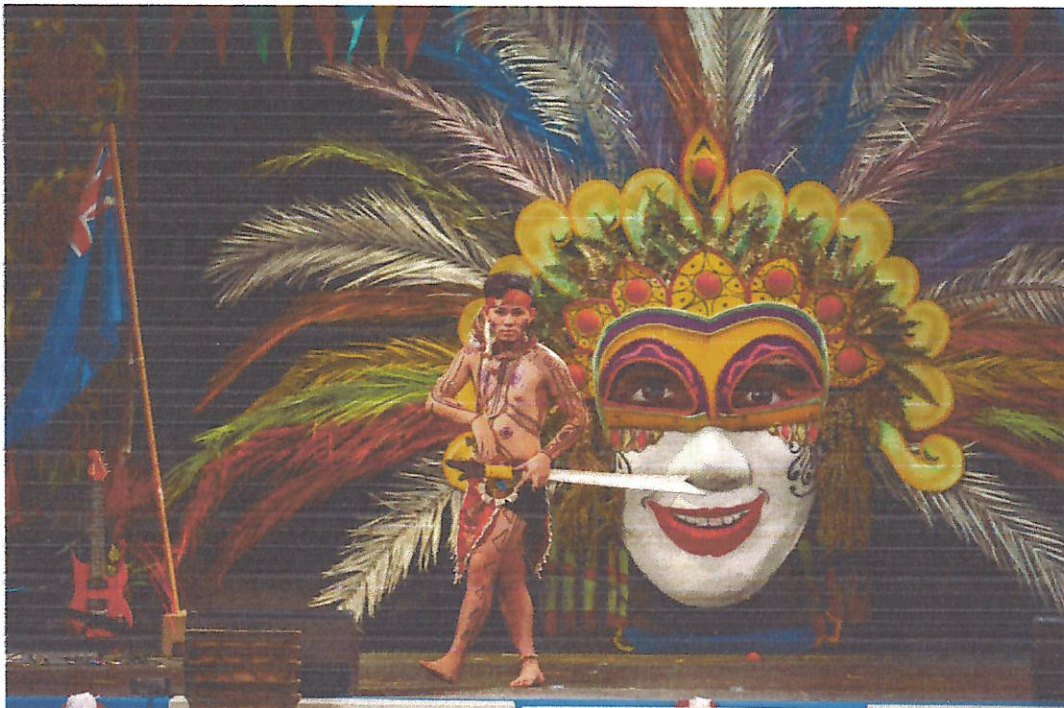
ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
Email: [ati\\_director@ati.da.gov.ph](mailto:ati_director@ati.da.gov.ph) & [ati\\_director@yahoo.com](mailto:ati_director@yahoo.com)  
URL: <http://www.ati.da.gov.ph>; [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

**ATI-ATihan 2023: Pistang Ani ng Bayan**  
Harvest Festival and Field Day 2023  
Physical Arrangement Design Pegs

ATI Bldg Façade with Photo Booth



RDEC Stage Design





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URL: <http://www.ati.da.gov.ph>; [www.e-extension.gov.ph](http://www.e-extension.gov.ph)

RDEC Table Arrangement





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Gardens A, B, and C Overhead Banderitas Design





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