



REQUEST FOR QUOTATION

DATE: 04/13/2023

PURCHASE REQUEST NO.: PAD (RBO) FUND 2023-02-12B

CANVASS NO. 22

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			Full Board Meals		
			July 26, 2023 (Buffet)		
	60	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	60	serving	Lunch - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	60	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	50	serving	Dinner - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
			July 27 to 31, 2023 (Buffet)		
	50	serving	Breakfast - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	50	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	50	serving	Lunch - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	50	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	50	serving	Dinner - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
			August 1-7, 2023 (Buffet)		
	50	serving	Breakfast - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	50	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	50	serving	Lunch - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	50	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	50	serving	Dinner - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
			August 8, 2023 Send off Ceremony (Buffet)		
	55	serving	Breakfast - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	80	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	80	serving	Lunch - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	55	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	50	serving	Dinner - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	1	lot	Stage Arrangement		
	50	serving	August 9, 2023 (Buffet) Breakfast - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	50	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	50	serving	Lunch - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	50	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices		
	50	serving	Dinner - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water		
	55	serving	August 10, 2023 (Buffet) Breakfast - 3 viands choices of vegetables, fish, meat-chicken/pork/ beef with soup, rice, dessert, fresh fruit juices and bottled water The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred		

PURPOSE:

To be served during the Pre-departure Orientation Course of the 2023 Filipino Young Farmers Internship Program in Taiwan (FYFIPT) Batch 3 on July 26, 2023 to August 11, 2023 at ATI-Central Office, Elliptical Road, Diliman, Quezon City.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASSED BY: _____

DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative



TERMS OF REFERENCE (TOR) SERVICE PROVIDER OF MEALS

This TOR is for the service provider of meals for the Pre-Departure Orientation Course (PDOC) of the Filipino Young Farmers Internship Program in Taiwan (FYFIPT) Batch 3. Meals will be served from **July 26, 2023 to August 10, 2023** at ATI, Elliptical Road, Diliman, Quezon City.

Requirements:

- The service provider must have a very satisfactory feedback rating from the previous transactions in ATI (at least 3 transactions), and not been a subject of any complaint from various Offices/ Units/ Divisions of ATI-CO.
- Staggered Delivery of the food based on the order of the end-user.
- The service provider must deliver the meals on the following time:
 - Breakfast - 5:30 AM to 6:30 AM
 - Am Snacks - 9:00 AM to 9:30 AM
 - Lunch - 11:00AM to 11:30AM
 - PM Snacks - 2:30PM to 3:00PM
 - Dinner - 5:00PM to 6:00PM
- The service provider must provide at least 2 waiters to serve the food and collect the trash after eating from breakfast to dinner for the whole duration of the activity.
- The service provider must have overflowing coffee and water.
- The service provider must have separate meals for Muslims and those who also do not eat pork.
- The service provider must wear a mask at all times, and ensure the availability of alcohol or sanitizer at the food station.
- The service provider must serve fresh fruit juices and fruits.
- The service provider must serve for an adult serving, with the following viands:
**Subject to change.*

*Breakfast	<ul style="list-style-type: none"> ● 1 serving of rice (200 grams or standard cup 1 cup) ● 1 boiled/ fried medium-sized egg; and ● 1 serving of any of the following: <ul style="list-style-type: none"> - Dried or smoked fish (at least 60 grams) - Longganisa (at least 60 grams) - Chicken/ Pork Tocino (at least 100 grams) - Hotdog (at least 100 grams)
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 Department of Agriculture
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ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100
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 E-mail: ati_director@ati.da.gov.ph & ati_director@yahoo.com
 URL: <http://www.ati.da.gov.ph>; www.e-extension.gov.ph

	<ul style="list-style-type: none"> - Spanish sardines (at least 100 grams) - Beef Tapa (at least 100 grams) • Coffee/chocolate or tea for Breakfast
<p>*Lunch Dinner</p>	<ul style="list-style-type: none"> • 1 serving of plain rice (at least 200 grams or 1 standard cup) • 2 Main Dishes: <ul style="list-style-type: none"> - 1 serving of meat dishes, such as pork/ chicken/beef/ seafood (at least 150 grams) with more lean meat and less fat - 1 serving of fish (except cream dory) • 1 serving of vegetable or dishes (at least 100 grams) • 1 serving of dessert <ul style="list-style-type: none"> - Fruits in Season (At least 50 grams) - Leche Flan, Gulaman (buko pandan, coffee jelly, etc.) • Fresh fruit juice and bottled water
<p>*Morning or Afternoon Snacks</p>	<ul style="list-style-type: none"> • 1 serving of drinks (at least 200ml) of any of the following: <ul style="list-style-type: none"> - Softdrinks - Coffee or Hot Chocolate - Iced tea - Buko Juice - Bottled water • 1 serving of any of the following: <ul style="list-style-type: none"> - noodles with chicken, No Pork, such as but not limited to, pansit/ mami/ lomi, etc. (at least 200 grams per serving) OR pasta dishes (at least 200 grams per serving); - Plus, a combination of any of the following: banana cue, turon, camote fries, etc. (at least 50 grams per serving); - Traditional Filipino delicacies such as kakanin, suman, etc. (at least 50 grams per serving);



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	<ul style="list-style-type: none">- Cakes or pastries (at least 50 grams per serving)- Clubhouse sandwiches with filling of any of the following combination: ham with egg and tomato, ham with cheese and coleslaw, hotdog and cheese, tuna with coleslaw, chicken with coleslaw etc. (at least 3 layers)- Dim sum-style meals (at least 100 grams per serving)- Congee or lugaw or Arrozcaldo (at least $\frac{3}{4}$ full of medium-sized bowl) with egg
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- Supplier's kitchen, food preparation or cooking area must be identified and is within Quezon City to ensure freshness of meals being served.
- The procuring entity serves the right to inspect the supplier's kitchen or food preparation area to ensure quality of food and to enforce health protocols.
- The service provider must assign a contact person that will deal with the ATI request. The contact person must be available via phone at all times at working hours.
- The service providers must pay for the consumption of water and light in the use of the function hall. The caterer shall pay on the first day of the event & shall be issued an official receipt of the utilities to be incurred.
 - 1 to 30 pax-P100/day
 - 30 to 50 pax P200/day
 - 50 pax or more P300/day.

Approved by:


REMELYN R. RECOTER, MNSA CESO III
Director IV