



PURCHASE ORDER

SUPPLIER: **MEYER'S FOODS AND SERVICES, INC.**
ADDRESS: 99 Dapitan St. Cor Biak na Bato St. Brgy. Sto Domingo, Quezon City
TIN: 240-012-736-000

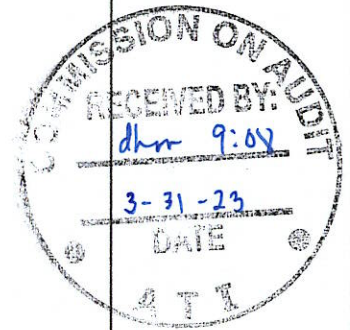
P.O. No.: 2023-03-68
DATE: Mar. 24, 2023
MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery: ATI, Diliman, Quezon City Delivery Terms: 2 WORKING DAYS
Date of Delivery: _____ Payment Term: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	servings	March 30, 2023: Full board; Buffet Style Breakfast - egg, 2 viands (meat and fish), rice, fruits AM Snack - Bread/cake, juice Lunch - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert, and fruit juices PM Snack - Pasta, juice Dinner - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert and coconut juice	35	₱ 925.00	₱ 32,375.00
	servings	March 31, 2023: Full board; Buffet Style Breakfast - egg, 2 viands (meat and fish), rice, fruits AM Snack - Bread/cake, juice Lunch - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert, and fruit juices PM Snack - Pasta, juice Dinner - 2 viands (meat and fish), 1 vegetable, rice, soup, dessert and coconut juice Note: No pork; Overflowing tea and coffee The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred	35	925.00	32,375.00
PURPOSE:		To be served 3rd National Organic Agriculture Board Technical Working Group Meeting on March 30-31, 2023 at the ATI Board Room, ATI Building, Elliptical Road, Diliman, Quezon City.			



TOTAL AMOUNT IN WORDS:
SIXTY-FOUR THOUSAND SEVEN HUNDRED FIFTY PESOS ₱ **64,750.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME: **GERALDINE NOBA S. AQUINO**
SR. ACCOUNT MANAGER

Signature Over Printed Name of Supplier
3/29/23
Date

Very truly yours,
REMELYN R. RECOTER, MNSA, CESO III
DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SINGSON
CHIEF ACCOUNTANT

OR/BUR No.: 2023-03-487
03-28-23
Amount: Php. 64,750

