



**PURCHASE ORDER**

**SUPPLIER: PUNO FOOD SERVICES**  
 ADDRESS: 235 Sulukan San Gabriel, Santa Maria, Bulacan

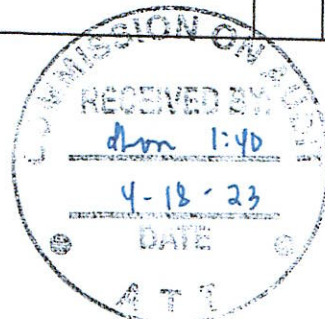
P.O. No.: 2023-04-81 ✓  
 DATE: Apr. 4, 2023

TIN: \_\_\_\_\_  
 MODE OF PROCUREMENT: NP-SMALL VALUE  
 ✓ PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		Delivery Terms: 5 CALENDAR DAYS			
Date of Delivery:		Payment Term: LDDAP			
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		<b>April 17-21, 2023</b>			
		<b>April 17, 2023</b>			
	serving	Dinner (packed) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, dessert and canned juice	17	₱ 300.00	₱ 5,100.00
		<b>April 18, 2023</b>			
	serving	Breakfast (packed) - Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits	34	200.00	6,800.00
	serving	AM Snacks (packed) - Beef lasagna with toasted bread and softdrinks	34	115.00	3,910.00
	serving	Lunch (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	34	300.00	10,200.00
	serving	PM Snack (buffet) - Chicken empanada and mango juice	34	115.00	3,910.00
	serving	Dinner (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	34	300.00	10,200.00
		<b>April 19, 2023</b>			
	serving	Breakfast (buffet) - Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits	34	200.00	6,800.00
	serving	AM Snacks (buffet) - Champorado and mango juice	34	115.00	3,910.00
	serving	Lunch (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	34	300.00	10,200.00
	serving	PM Snack (buffet) - Chicken mami and lemon juice	34	115.00	3,910.00
	serving	Dinner (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	34	300.00	10,200.00
		<b>April 20, 2023</b>			
	serving	Breakfast (buffet) - Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits	34	200.00	6,800.00
	serving	AM Snacks (buffet) - Arrozcaldo with tokwa and bottled tea	34	115.00	3,910.00
	serving	Lunch (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	34	300.00	10,200.00
	serving	PM Snack (buffet) - Baked macaroni and canned juice	34	115.00	3,910.00
	serving	Dinner (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and juice	34	300.00	10,200.00



STOCK NO.	UNIT	DESCRIPTION	Qty	UNIT COST	TOTAL COST
	servicing	<b>April 21, 2023</b> Breakfast (buffet) - Plain rice, 2 viands choices of egg, hotdog, fried bangus, daing, corned beef, tortang talong, longganisa, tocino, tapa or ham and fruits	34	200.00	6,800.00
	servicing	AM Snacks (buffet) - Pancit with bread and cucumber juice	34	115.00	3,910.00
	servicing	Lunch (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and fresh juice	34	300.00	10,200.00
	servicing	PM Snack (buffet) - Burger and pineapple juice	34	115.00	3,910.00
	servicing	Dinner (buffet) - Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, fruits and juice	17	300.00	5,100.00
		*Inclusion of flowing coffee, sugar, creamer and water			
		* The service provider must have business address and restaurant in Quezon City to maintain the freshness and good quality of the food to be served			
		Staggered delivery of the food base on the order of the end-user; The service provider must deliver the meals on the proposed time of the required service			
		The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred			
		<b>Purpose:</b> For the food to be served for the training entitled: Developing Winning Project Proposal: A Training Course on Project Proposal Development for Agricultural Extension Workers on April 18-21, 2023 at the ATI RDEC.			

**TOTAL AMOUNT IN WORDS:**  
**ONE HUNDRED FORTY THOUSAND EIGHTY PESOS ONLY** ₱ **140,080.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

JOT EVANGELISTA  
Signature Over Printed Name of Supplier

04/17/23  
Date

Very truly yours,  
REMELYN R. ROLIVER, MNSA, CESO III  
DIRECTOR IV

FUNDS AVAILABLE:

JOANE SINGSON  
CHIEF ACCC INSTANT

OR/BUR No.: 2023 - 04 - 576  
04 - 12 - 23

Amount: Php. 140,080

FIL DO  
4/14/23  
7:55