



**PURCHASE ORDER**

SUPPLIER: **RIELOU GENERAL MERCHANDISE**  
ADDRESS: BLK 1 & 2 SOCORRO AVENUE. BUENSUCESO  
HOMES III PARANAQUE CITY

P.O. No.: 2023-04-82  
DATE: April 4, 2023  
MODE OF PROCUREMENT: SHOPPING 52.1 B

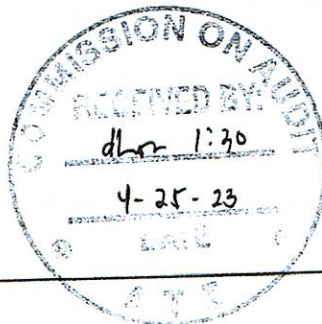
TIN:  
Gentlemen:  
Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		Delivery Terms: 15 WORKING DAYS			
Date of Delivery:		Payment Term: <b>LODAP</b>			
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		<b>Common office supplies</b>			
	pcs	Lever Arch File Folder Horizontal	60	210.00	12,600.00
	pcs	Mechanical folder Vertical, Black	5	195.00	975.00
	pack	Laminating film pouches A4 250MIC 100pcs per ream 216mmx303mm	1	1,105.00	1,105.00
	pack	Laminating pouches, 100mm x 150mm, 250MIC 100pcs per/pack	1	320.00	320.00
	box	Paper clip assorted color 33mm	10	37.00	370.00
	pcs	TAPE, masking, 24mm	10	46.00	460.00
	pcs	TAPE, transparent, 24mm	20	46.00	920.00
	unit	PUNCHER, paper, heavy duty	1	235.00	235.00
	Btl	HP Smart Tank Ink GT52-70 ml Ink Bottle- Magenta	2	405.00	810.00
	Btl	HP Smart Tank Ink GT52-70 ml Ink Bottle- Cyan	2	405.00	810.00
	Btl	HP Smart Tank Ink GT52-70 ml Ink Bottle- Yellow	2	405.00	810.00
	Btl	HP Smart Tank Ink GT52-90 ml Ink Bottle- Black	4	475.00	1,900.00
	Crtd	Original HP 56A CF256A Black Laserjet Toner Cartridge	4	5,225.00	20,900.00
	Pack	Alkaline Batteries Max AA 4pcs per pack Classification: Alkaline Chemical System: Zinc-Manganese Dioxide (Zn/MnO2) Designation: ANSI-15A, IEC-LR6 Nominal Voltage: 1.5 volts Nominal IR: 150 to 300 milliohms (fresh) Operating Temp: -18°C to 55°C (0°F to 130°F) Typical Weight: 23.0 grams (0.8 oz.) Typical Volume: 8.1 cubic centimeters (0.5 cubic inch) Jacket: Plastic Label Shelf Life: 10 years at 21°C Terminal: Flat Contact	50	140.00	7,000.00
	Pack	Classification: Alkaline battery Max AAA	5	140.00	700.00
	unit	Fire Extinguisher Stand for 10-20lbs baked powder coated made with metal color red	4	4,450.00	17,800.00
	unit	Fire Extinguisher 10 lbs. HCFC 123 Green 5 Years Expiration (Refillable) Chemical Content: (Hydrochlorofluoroethane combination of dichlorotrifluoroethane) Classification: Best for ABC fires. Certification: Global Mark and ISO CERTIFIED	4	5,500.00	22,000.00
Pupose: Office supplies of RDEC, Guesthouse and Mess Hall for CY 2023					
<b>TOTAL AMOUNT IN WORDS:</b> EIGHTY-NINE THOUSAND SEVEN HUNDRED FIFTEEN PESOS ONLY					<b>89,715.00</b>

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

COMFORME:

Mary Jewel F. Gonzalez  
Signature Over Printed Name of Supplier  
04/24/23  
Date



Very truly yours,

REMELYA R. RECUTER, MNSA, CESO III  
DIRECTOR IV

FUNDS AVAILABLE:

OR/BUR No.: RFGH  
2023-04-35  
04-14-23  
Amount: Php 89,715

DA-ATI  
BAC-Sec.  
RECEIVED DD  
1-18-23

JOAN E. SINGSON  
ACCOUNTANT