



Republic of the Philippines  
Department of Agriculture  
**AGRICULTURAL TRAINING INSTITUTE**

ATI Building, Elliptical Road, Diliman, Quezon City, Metro Manila 1100  
Tel. Nos. (63-2) 8929-8541 to 49 & 8928-7397 Fax No. (63-2) 8920-9792  
Email: ati\_director@ati.da.gov.ph & ati\_director@yahoo.com  
URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

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**AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE  
BIDS AND AWARDS COMMITTEE**

**A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING AN ALTERNATIVE METHOD  
OF PROCUREMENT – NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT AND  
AWARD TO 347 SCHOOL OFFICE SUPPLIES, INC.**

Section 53.9 and Annex "H" D-8 of 2016 Revised IRR of RA 9184

**BAC Resolution No. AFD-05-04, s. 2023**

**WHEREAS**, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. **ADMIN FUND 2023-03-61** procurement of consolidated common office supplies for 1<sup>st</sup> Semester FY 2023, with an Approved Budget for the Contract (ABC) of **Five Hundred Ten Thousand Nine Hundred Eighty Pesos and 53/100 (Php 510,980.53)** in accordance to the End-user's Project Procurement Management Plan (PPMP);

**WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions to promote economy and efficiency, may resort to any alternative method of procurement;

**WHEREAS**, one of the functions of BAC is to recommend to the Head of Procuring Entity (HOPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

**WHEREAS**, the above-cited Purchase Request for procurement of consolidated common office supplies for 1<sup>st</sup> Semester FY 2023, is not covered by Shopping under Section 52 of the IRR of RA 9184;

**WHEREAS**, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex "H" of 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's);

**WHEREAS**, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

**WHEREAS**, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

**WHEREAS**, ATI-BAC shall validate the technical, legal, and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HOPE).

**NOW THEREFORE**, in the consideration of the foregoing, We, the Members of the Bids and Awards Committee, *hereby RESOLVE AS IT HEREBY RESOLVED:*

1. *Recommend Alternative Method of Procurement through Negotiated Procurement- Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines)*

