



Republic of the Philippines  
Department of Agriculture

## AGRICULTURAL TRAINING INSTITUTE

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1

### AGRICULTURAL TRAINING INSTITUTE – CENTRAL OFFICE BIDS AND AWARDS COMMITTEE

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#### A RESOLUTION RECOMMENDING APPROVAL FOR ADOPTING ALTERNATIVE METHOD OF PROCUREMENT – NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT AND AWARD TO PUNO FOOD SERVICES

Section 53.9 and Annex "H" D-8 of 2016 Revised IRR of RA 9184

**BAC Resolution No. PPD-AT-03 s. 2023**

**WHEREAS**, the Agricultural Training Institute Director/Head of Procuring Entity had approved Purchase Request (P.R.) No. PPD Fund 2023-04-22 to procure meals to be served for the Training Course on Design Thinking for Local Government Units on May 4-6, 2023 and June 13-16, 2023 at the ATI RDEC with Approved Budget for the Contract (ABC) of PHP 359,100.00 in accordance to the End-users Project Procurement Management Plan (PPMP);

**WHEREAS**, as a general rule, all procurement shall be done through competitive bidding except whenever justified by the conditions in order to promote economy and efficiency, may resort to any alternative method of procurement;

**WHEREAS**, one of the functions of BAC is to recommend to the Head of Procuring Entity (HOPE) the mode of procurement to be undertaken to meet the actual conditions and to ensure that the same is most advantageous to the government;

**WHEREAS**, the above cited Purchase Request of meals, is not covered by Shopping under Section 52 of the IRR of RA 9184;

**WHEREAS**, the amount involved is within the threshold of Negotiated Procurement - Small Value Procurement as an Alternative Method of Procurement indicated in Annex "H" of the 2016 Revised IRR of RA 9184 for National Government Agencies (NGA's);

**WHEREAS**, invitations be posted thru PhilGEPs and procurement entity's website and other conspicuous places and send three requests for quotations/proposals to suppliers, contractor, and consultants of known qualifications;

**WHEREAS**, the receipt of one (1) quotation/proposal is sufficient to proceed with the evaluation thereof;

**WHEREAS**, ATI ensures that the objectives and purpose of the procurement do not constitute an unnecessary, excessive, extravagant, or unconscionable expenditure;

**WHEREAS**, ATI-BAC shall validate the technical, legal and financial capability of the supplier/s by submission of relevant documents or through other means of exercising due diligence prior to the recommendation of award to the Head of Procuring Entity (HOPE);

**WHEREAS**, the Azafran Catering Services, providing the lowest bid price quotation, and Meyer's Food and Services, Inc., the second lowest bid, have reported unsatisfactory service and complaint from their previous transactions with ATI, respectively.

**NOW THEREFORE**, in the consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RESOLVE AS IT HEREBY RESOLVED** to:

1. **Recommend Alternative Method of Procurement through Negotiated Procurement- Small Value Procurement as provided in Sec. 53.9 and Annex H (Consolidated Guidelines for the Alternative Methods of Procurement) of the 2016 Revised IRR of RA**

9184 for the above-cited goods/services/infrastructure projects/consulting services;  
and

- 2. Recommend the approval and award by the ATI Director IV of this Resolution and Purchase Order/Contract to PUNO FOOD SERVICES with the amount of PHP 306,600.00

Done this 14<sup>th</sup> day of MAY 2023 at Agricultural Training Institute Bldg. Elliptical Road, Diliman, Quezon City.

**THE BIDS AND AWARDS COMMITTEE:**

**JOVANEELA CUADRA**  
Member

**YOVINA LLAIRE A. PAUIG**  
Member

**GAY RITCHEL GQ. DIANALA**  
Member

**LEONILA D. CAIZ**  
Vice Chairperson

**EDITHA S. VINUYA**  
Chairperson

**APPROVED BY:**

**REMELYN R. RECOTER, MNSA, CESO III**  
Director IV