



REQUEST FOR QUOTATION

DATE: 05/11/2023

PURCHASE REQUEST NO.: PAD (ESP) FUND 2023-04-28B

CANVASS NO. 33

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

ED/TWA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			Meals (Buffet Set-up)		
			Day 1 - July 5, 2023		
	30	servings	Breakfast - Rice, 2 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kinds of desserts, water or juice		
	30	servings	AM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned softdrinks/juice or water		
	30	servings	Lunch - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind of desserts, water or juice		
	30	servings	PM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned softdrinks/juice or water		
	30	servings	Dinner - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind of desserts, water or juice		
			Day 2 - July 6, 2023		
	30	servings	Breakfast - Rice, 2 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kinds of desserts, water or juice		
	30	servings	AM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned softdrinks/juice or water		
	30	servings	Lunch - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind of desserts, water or juice		
	30	servings	PM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned softdrinks/juice or water		
	30	servings	Dinner - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind of desserts, water or juice		
			Day 3 - July 7, 2023		
	30	servings	Breakfast - Rice, 2 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kinds of desserts, water or juice		
	30	servings	AM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned softdrinks/juice or water		
	30	servings	Lunch - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind of desserts, water or juice		
	30	servings	PM Snacks - Light serving choices of cakes, local delicacies, sandwiches, pasta, fresh fruit and bottled/canned softdrinks/juice or water		
	30	servings	Dinner - Rice, 3 viands (chicken, pork, fish or beef), vegetables, soup, fresh fruit juice, different kind of desserts, water or juice		

PURPOSE:

To be served in the conduct of CY 2023 Partnerships and Accreditation Division (PAD) Mid-Year Assessment and Planning Workshop on July 5-7, 2023 to be held at RDEC Training Hall, ATI Building, Elliptical Road, Diliman, Quezon City.

Please submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____
CANVASS BY: _____
DATE: _____

Signature Over printed name of proprietor/ Manager
or Authorized Representative