



Republic of the Philippines
 Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

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REQUEST FOR QUOTATION

DATE: 04/19/2023

PURCHASE REQUEST NO.: PAD (RBO) FUND 2023-05-34

CANVASS NO. 35

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			FYFIPT International Exchange Program Post-Training Evaluation and Livelihood Re-entry Planning		
			July 14, 2023		
	55	servicing	AM Snack (packed) - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	servicing	Lunch (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		
	55	servicing	PM Snack (buffet) - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	servicing	Dinner (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		
			July 15, 2023		
	55	servicing	Breakfast (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		
	55	servicing	AM Snack (buffet) - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	servicing	Lunch (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		
	55	servicing	PM Snack (buffet) - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	servicing	Dinner (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		
			July 16, 2023		
	55	servicing	Breakfast (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		
	55	servicing	AM Snack (buffet) - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	servicing	Lunch (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		
	55	servicing	PM Snack (buffet) - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juices)		
	55	servicing	Dinner (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		
			July 17, 2023		
	55	servicing	Breakfast (buffet) - 3 viands choices of vegetables, fish meat-chicken/pork/beef with soup, rice, dessert, fresh fruit juices and bottled water		

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			Terms of Reference: Skirting for tables and buffet tables Bottled water must be available at all times Take-out box must be available in case needed by the participants Note: Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred		

PURPOSE:
 To be served during the conduct of International Exchange Program Post-Training Evaluation and Livelihood Re-entry Planning of FYFIPT Interns on July 14, 2023 to July 17, 2023 at RDEC Function Hall, Elliptical Rd, Diliman, Quezon City

Pls. submit the following eligibility documents:
 Mayor's/Business Permit
 Income Tax Return
 Notarized Omnibus Sworn Statement
 PhilGEPS Registration Number/Red Membership
 Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative

CANVASSED BY: _____

DATE: _____