



REQUEST FOR QUOTATION

DATE: 05/10/2023

PURCHASE REQUEST NO.: PPD FUND 2023-04-24

CANVASS NO. 20

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
 BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	5	per day	Van rental service from Laoag International Airport to the venue in Ilocos Norte and vice versa for 85 individuals. Inclusive of driver's travelling expenses (fee, meal, etc.) and fuel.		
	5	per day	Fetch - July 17, 2023 (LIA to Ilocos Norte) Ferry - July 21, 2023 (Ilocos Norte to LIA)		

PURPOSE:

To be used to transport participants of the activity entitled: ATI's FY 2023 Midyear Performance Review on July 17 and 21, 2023 from Laoag International Airport to the venue in Ilocos Norte and vice versa.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
 DELIVERY PERIOD: _____
 WARRANTY PERIOD: _____
 PRICE VALIDITY: _____
 CANVASSED BY: _____
 DATE: _____

 Signature Over printed name of proprietor/Manager
 or Authorized Representative