



REQUEST FOR QUOTATION

DATE: 05/26/2023

PURCHASE REQUEST NO.: ADMIN FUND 2023-05-102

CANVASS NO. 75

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDITHA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	24	serving	Day 1 (Buffet) PM Snack - Palabok with puto, iced tea		
	45	serving	Dinner - Adobo, grilled chicken with rice, vegetables, fruits of the season and juice		
			Day 2 (Buffet/flowing coffe)		
	45	serving	Breakfast - Luncheon meat, corned beef, fried eggs, rice, banana, brewed coffee		
	45	serving	AM Snack - Pasta, pineapple juice in can		
	45	serving	Lunch - Fish fillet sweet, grilled pork liempo, pinakbet, kalabasa soup, rice, fresh fruit in season and bottled water		
	45	serving	PM Snack - Chicken empanada and fruit juice		
	45	serving	Dinner - Chicken curry, fried tilapia, chopsuey, mushroom soup, rice, fresh fruit in season and bottled water		
			Day 3 (Buffet/flowing coffe)		
	45	serving	Breakfast - Tocino, fried egg, rice, fruit in season, brewed coffee		
	45	serving	AM Snack - Toasted siopao, fruit juice		
	45	serving	Lunch - Kare-kare, grilled bangus, tinolang manok, rice, fresh fruit in season and bottled water		
	45	serving	PM Snack - Suman and manga, lemon iced tea		
	45	serving	Dinner - Sinigang na ulo ng salmon sa miso, grilled chicken, bistek tagalog, rice, fresh fruit in season and bottled water		
			Day 4 (Packed)		
	24	serving	Breakfast - Garlic longanisa, fried egg, rice, fruit in season, brewed coffee		
			The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred		

PURPOSE:

To be served during the F2F Training in Risk Management & Effective Root Cause Analysis (Batch 1) on June 10-13, 2023

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASS BY: _____

DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

