

Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE
ATI Building, Eliptical Road, Diliman, Quezon City, Metro Manila 1100
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URL: http://www.ati.da.gov.ph; www.e-extension.gov.ph

REQUEST FOR QUOTATION

DATE: 05/29/2023

PURCHASE REQUEST NO.: ADMIN FUND 2023-05-103

CANVASS NO. 77

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Please quote your lowest price, taxes included, and subject to the ter	ms and conditions that you may encounter
purposely for article (s) and/or service(s) enumerated below, stating	g the shortest time of delivery and submit you
quotation duly signed by your representative not later than	in the return envelope attached here with.

Very truly yours:

BAC Chairman

Number and Bank Details

NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			FY 2023 Mid-Year Finance Cluster Forum on July 10 - 11, 2023		
			Food		
			July 9, 2023		
	40	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta,		
			sandwiches and fresh juice		
	40	serving	Dinner - 3 viands; choices of vegetables, fish, meat (chicken/beef), egg,		
			soup, plain rice, dessert, fresh fruit, fruit juice and bottled water - Buffet		
			July 10, 2023		
	52	serving	Breakfast - 3 viands; choices of vegetables, fish, meat (chicken/beef),		
			egg, soup, plain rice, fresh fruit, fruit juice and bottled water - Buffet		
	52	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta,		
			sandwiches and fresh juice		
	52	serving	Lunch - 3 viands; choices of vegetables, fish, meat (chicken/beef), egg,		
	52		soup, plain rice, fresh fruit, fruit juice and bottled water - Buffet		
	34	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh juice		
	52	comina	Dinner - 3 viands; choices of vegetables, fish, meat (chicken/beef), egg,		
	32	serving	soup, plain rice, dessert, fresh fruit, fruit juice and bottled water - Buffet		
			July 11, 2023		
	52	coming	Breakfast - 3 viands; choices of vegetables, fish, meat (chicken/beef),		
	32	3CI VIIIg	egg, soup, plain rice, fresh fruit, fruit juice and bottled water - Buffet		
	52	serving	AM Snacks - Light serving choices of cakes, local delicacies, pasta,		
	52	Jei ville	sandwiches and fresh juice		
	52	serving	Lunch - 3 viands; choices of vegetables, fish, meat (chicken/beef), egg,		
			soup, plain rice, fresh fruit, fruit juice and bottled water - Buffet		
	52	serving	PM Snacks - Light serving choices of cakes, local delicacies, pasta,		
			sandwiches and fresh juice		
	52	serving	Dinner - 3 viands; choices of vegetables, fish, meat (chicken/beef), egg,		
			soup, plain rice, dessert, fresh fruit, fruit juice and bottled water - Buffet		
			*Prospective supplier must have a satisfactory rating feedback from previous		
			contract with ATI or must not have been complained of any unsatisfactory		
			service (s).		
			The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day		
			(c) 50 pax or more - P300/day. The caterer shall pay on the first day of the		
			event & shall be issued official receipt. It is the duty of the requesting party to		
			inform the caterer of the separate payment of utilities to be incurred		
URPOS	SE:				****
o be se	erved during th	e conduc	of FY 2023 Mid-Year Finance Cluster Forum		
ls. sub	mit the followi	ng eligibil	ity documents:		
	yor's/Business				
The state of the s	ome Tax Retur				
Notarized Omnibus Sworn Statement					
Phi	lGEPS Registra	tion Num	ber/Red Membership		
	tificate of Sole				

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification

MODEL:	
DELIVERY PERIOD:	
WARRANTY PERIOD:	
PRICE VALIDITY:	Signature Over printed name of proprietor/Manage or Authorized Representative
CANVASSED BY:	C200/00/C400 (ADD 10/00/00 AND 10/00/00 AND 10/00/00/00/00/00/00/00/00/00/00/00/00/0
DATE:	