



PURCHASE ORDER

SUPPLIER: **EXPANDED-AIRE ENTERPRISES**
ADDRESS: NO. 404 SAINT MICHEAL ST. HOLY SPIRIT,
QUEZON CITY

P.O. No.: 2023-05-134
DATE: May 29, 2023
MODE OF PROCUREMENT: NP-SMALL VALUE PROCUREMENT

TIN:
Gentlemen:

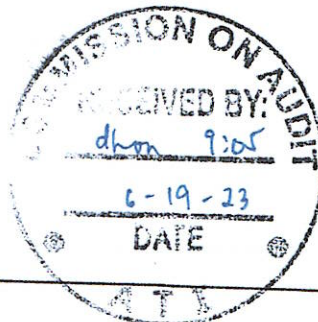
Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		Delivery Terms: 30 WORKING DAYS			
Date of Delivery:		Payment Term: LDDAP			
STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
	unit	Cleaning and preventive maintenance of 88 air conditioning unit at RDEC, Mess Hall, Guest House, Director's Quarter and Apartment Building. Annually on June 2023. See attached aircon types at the back	58	500.00	29,000.00
	unit	Window Type Air-conditioner	8	1,200.00	9,600.00
	unit	Wall Mounted Air-conditioner	16	1,500.00	24,000.00
	unit	Ceiling Mounted Air-conditioner	5	1,500.00	7,500.00
	unit	Floor Mounted Air-conditioner	1	3,500.00	3,500.00
		Cassette Type Air-conditioner			
		Scope of Works: General Cleaning and Preventive Maintenance of Air-conditioning Units a. Install ladders and platforms where necessary b. Dismantle removal of face cover c. Remove air filters and cleaning d. Cleaning of evaporator coils and condenser coils by using pressure washer e. Apply detergent or disinfectant to the evaporator and condensing coils f. Cover and protect control boards from getting wet or damaged g. Flushing of drain line h. Assemble and return dismantled parts i. Start up and check for proper operation of the unit j. Check refrigerant pressure k. Check ampere reading l. Turn over to owner m. Submit report for defective units and make recommendation			
		Purpose: Cleaning and preventive maintenance of air conditioning unit at RDEC, Mess Hall, Guest House and Apartment			
TOTAL AMOUNT IN WORDS: SEVENTY-THREE THOUSAND SIX HUNDRED PESOS ONLY					73,600.00

BAG Secretariat Office
JUN 03 2023
2:20
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME: Isheba Abate
Signature Over Printed Name of Supplier
06/10/23
Date



Very truly yours,
REMELYN R. RECOTER, MNSA, CESO III
DIRECTOR IV

FUNDS AVAILABLE:

JOAN E. SINGSON
CHIEF ACCOUNTANT

OR/BUR No.: BUR (GH)
2023-05-4u
05-31-23
Amount: Php: 73,600