



DEPARTMENT OF AGRICULTURE  
**AGRICULTURAL TRAINING INSTITUTE**  
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**PURCHASE ORDER**

SUPPLIER: PUNO FOOD SERVICES  
 ADDRESS: 239 Salinas San Gabriel, Santa Maria, Davao

P.O. No.:  
 DATE: 2023-06-15  
 June 13, 2023

TIN:  
 Gentlemen:

MODE OF PROCUREMENT: NP- SMALL VALUE PROCUREMENT

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:

Date of Delivery:

Delivery Terms: 3 WORKING DAYS  
 Payment Terms: LDDAP

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	TOTAL COST
		<b>Food 14 Jun 2023 (Day 1)</b>			
	pax	Breakfast - 3 viands: choices of vegetables, fish, meat - chicken/pork/beef, egg with soup, (fried) rice, fresh fruits, fruit juice or iced tea	20	200.00	4,000.00
	pax	AM Snack - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice (preferably baked juice)	20	110.00	2,200.00
	pax	Lunch - 3 viands; choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert, fruit juice or iced tea	40	310.00	12,400.00
	pax	PM Snack - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice	40	110.00	4,400.00
	pax	Dinner - 3 viands; choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert, fruit juice or iced tea	40	310.00	12,400.00
		<b>Food 15 Jun 2023 (Day 2)</b>			
		w/ free flowing coffee, tea, and water; include mint/menthol candies			
	pax	Breakfast - 3 viands; choices of vegetables, fish, meat - chicken/pork/beef, egg with soup, (fried) rice, fresh fruits, fruit juice or iced tea	40	200.00	8,000.00
	pax	AM Snack - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice	40	110.00	4,400.00
	pax	Lunch - 3 viands; choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert, fruit juice or iced tea	40	310.00	12,400.00
	pax	PM Snack - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice	40	110.00	4,400.00
	pax	Dinner - 3 viands; choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert, fruit juice or iced tea	40	310.00	12,400.00
		<b>Food 16 Jun 2023 (Day 3)</b>			
		w/ free flowing coffee, tea, and water; include mint/menthol candies			
	pax	Breakfast - 3 viands; choices of vegetables, fish, meat - chicken/pork/beef, egg with soup, (fried) rice, fresh fruits, fruit juice or iced tea	40	200.00	8,000.00
	pax	AM Snack - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice	30	110.00	3,300.00
	pax	Lunch - 3 viands; choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert, fruit juice or iced tea	30	310.00	9,300.00
	pax	PM Snack - Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice	20	110.00	2,200.00
	pax	Dinner - 3 viands; choices of vegetable, fish, meat - chicken/pork/beef with soup, rice, dessert, fruit juice or iced tea	20	310.00	6,200.00
		<i>Note: Prospective supplier must have a satisfactory rating/feedback from previous contract with ATI or must not have been complained of any unsatisfactory service</i>			
		<i>The consumption of water and light in the use of the catering function shall be borne by the caterer. (a) 1 to 20 pax - P100/day (b) 20 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event &amp; shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred.</i>			
		<b>Purpose:</b> To be served during the conduct of the Consultative Meeting with the National Executive Board of LeMNCAP and FHEAP on June 14-16, 2023 at the ATI Training Hall.			

TOTAL AMOUNT IN WORDS:

ONE HUNDRED SIX THOUSAND PESOS ONLY

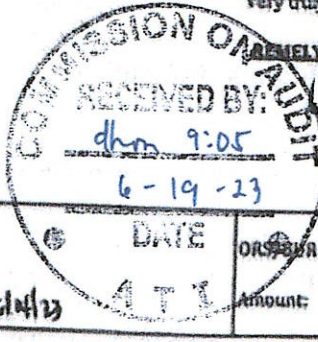
P 106,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for everyday of delay shall be imposed.

CONFORME:

Signature of Joy Evangelista  
 Printed Name of Supplier  
 Date JUNE 14, 2023

Very truly yours,



Director

FUNDS AVAILABLE:

GILLIAN ROSE C. LANGO  
 OIC-CHIEF ACCOUNTANT

ORIGINATOR No.: 2023-06-94  
 Date: 06-14-23  
 Amount: Php 106,000.00