



Republic of the Philippines
Department of Agriculture
AGRICULTURAL TRAINING INSTITUTE

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REQUEST FOR QUOTATION

DATE: 07/13/2023

PURCHASE REQUEST NO.: CDMD (CFIDP) FUND 2023-07-37

CANVASS NO. 32

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:


EDYTHA S. VINUYA
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	15	pax	<p>31 July - 04 August 2023</p> <p>Food</p> <p>Breakfast (3 viands choices of vegetables, fish, meat -chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet</p> <p>AM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)</p> <p>Lunch (3 viands choices of vegetables, fish, meat -chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet</p> <p>PM Snacks (Light serving choices of cakes, local delicacies, pasta, sandwiches and fresh fruit juice)</p> <p>Dinner (3 viands choices of vegetables, fish, meat -chicken/pork/ beef with soup, rice, dessert, fresh fruit juice and bottled water) - buffet -with the provision of flowing brewed coffee, water, mint candies, and/or mixed nuts</p> <p>Note: Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service</p>		

PURPOSE:

To be served during the conduct of the Workshop on the Facilitator's Guide Development on Coconut-Cacao Post-harvesting Technologies on 31 July - 04 August 2023 at the University of Southern Mindanao, Kabacan, Cotabato.

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

CANVASSER BY: _____

DATE: _____