



PURCHASE ORDER

SUPPLIER: PUNO FOOD SERVICES
ADDRESS: 235 Sulukan San Gabriel, Santa Maria, Bulacan

P.O. No.: 2023-06-167
DATE: June 27, 2023

TIN: _____

MODE OF PROCUREMENT: NP: SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following article(s) subject to the terms and conditions contained herein.

Place of Delivery:		Delivery Terms: 10 WORKING DAYS	
Date of Delivery:		Payment Term: LDDAP	
STOCK NO.	UNIT	DESCRIPTION	QTY
	Meals		UNIT COST
122	290.00 ₱	July 31, August 4, 14 and 18, 2023 Packed Dinner	35,380.00
204	995.00	Plain rice, 3 viands choices of vegetables, fish, seafood, chicken/beef with soup, dessert and canned juice August 1-3, 2023 and August 15-17, 2023 (4 days per batch with the following meal inclusions: Breakfast, AM Snacks, Lunch, PM Snacks and Dinner)	202,980.00
68	760.00	Serving: Buffet August 4, 2023 and August 18, 2023 (Breakfast, AM Snacks, Lunch, PM Snacks)	51,680.00
		Serving: Buffet	
		Shall include at least:	
		Chicken or beef with more lean meat and less fat, vegetable dish, plain rice, dessert, any fish (except cream dory) drinks (bottled water/iced tea/canned juice/softdrinks)	
		Each snack shall include the following: Traditional Filipino Delicacy, Noodles or Sandwiches	
		Bottled water/canned juice/iced tea/softdrinks	
		*Inclusion of flowing coffee, sugar, creamer and water	
		*Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service (s).	
		The service provider must have business address or restaurant in Quezon City to maintain the freshness and good quality of the food to be served	
		*Staggered delivery of the food base on the order of the end user; The services provider must deliver the meals on the proposed time of the required service	
		The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred	
		Purpose: To be served for the Training Course on Managing Agriculture and Fisheries Extension (AFE) Performance and Outcomes: Capability Building on Results-Based Monitoring and Evaluation (RBME) for Local Government Units (LGUs) on August 1-4, 2023 and August 15-18, 2023 in ATI RDEC.	
TOTAL AMOUNT IN WORDS:			₱ 290,040.00

COMMISSION ON
RECEIVED BY: *dhm 9:46*
DATE: *7-20-23*
ATI

BAC Secretariat Office
BY: *PL*
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent (1%) for every day of delay shall be imposed.

CONFORME: Very truly yours,

JOY SINGSON
Signature Over Printed Name of Supplier
7/18/23
Date

REMELYN R. RECOTER, MNSA, CESO III
DIRECTOR IV

FUNDS AVAILABLE: *JOAN E. SINGSON*
CHIEF ACCOUNTANT

ORS/BUR No.: 2023-06-1034
Amount: 04 -24 -23
Php. 290,040